



CITY COUNCIL MEETING

June 3, 2025

City Council Chamber

6:30 p.m.

AGENDA

CITY OF WINDOM, MN

444 Ninth Street, P. O. Box 38

Windom, MN 56101

Phone: 507-831-6129

Fax: 507-831-6127

www.windom-mn.com

Call to Order

Pledge of Allegiance

1. Consent Agenda
 - Minutes
 - Council Minutes – May 20, 2025
 - Housing & Redevelopment – May 14, 2025
 - Park & Recreation Commission – May 14, 2025
 - Tree Commission – May 28, 2025
 - Utility Commission – May 22, 2025
 - Amplification Permit – Windom Chamber of Commerce – June 14, 2025
 - Exempt Gambling Permit – Windom Fire Department Relief Association – October 12, 2025
 - Regular Bills
2. Department Heads
3. Resolution Establishing Rates – Telecommunications Enterprise Fund
4. Resolution Calling for a Public Hearing – Alley Vacation
5. Personnel – Hiring Recommendations
 - Police Department – Police Officer
 - Seasonal Employees – Summer Park/Recreation Programs
6. Contractor Payment
 - Generation Plant Construction – Wilcon Construction Services LLC – Payment No. 15 - \$13,915.00
7. New Business
8. Old Business
9. Council Comments
10. City Facilities Tour – Continuation
 - Police
 - Building & Zoning Offices
 - City Offices
11. Adjourn

**Regular Council Meeting
City Hall, Council Chamber
May 20, 2025
6:30 p.m.**

1. Call to Order:

The meeting was called to order by Mayor Hilary Mathis

2. Roll Call:

Council Present: Hilary Mathis, Dennis Esplan, Jenny Quade, James Nelson, Scott Benson and Jayesun Sherman

Council Absent: None.

City Staff Present: Steve Nasby, City Administrator; Scott Peterson, Police Chief; Jon Ketzenberg, Streets & Parks Superintendent; Kirsten Porath, Ambulance Director; Matt Fast, Building Official; Tim Snyder, Community Center Director; Kari Hanson, Library Director and Mary Hensen, Administrative Assistant

3. Pledge of Allegiance

4. Consent Agenda:

- Minutes
 - Council Minutes – April 29, 2025; May 6, 2025 Board of Review and May 6, 2025
 - Community Center Commission – May 11, 2025
 - Library Board – May 12, 2025
 - Economic Development Authority – May 12, 2025
 - Planning Commission – May 13, 2025
 - Street Committee – May 15, 2025
- Liquor Licenses – Windom Baseball Association
 - Wine On-Sale
 - Beer On-Sale
 - Strong Beer Authorization
- Regular Bills

Motion by Benson second by Sherman approving the Consent Agenda. Motion carried 5 – 0.

5. Department Heads:

Kari Hanson, Library Director, said the summer reading program will start on June 2nd and the theme is “Level Up” and the program is for all ages.

Tim Snyder, Community Center Director, said that May 26th is the Memorial Day program at the Community Center at 10:30 am.

6. Public Comment:

Mathis welcomed Mike Lohre and reminded him of the five minutes comment period. Mr. Lohre said he wanted to continue the discussion on vaccine injuries. He feels he owes a debt to the City and County for welcoming him back to the area while he was working as a reporter and allowing him to discover things. He believes the story about vaccine injuries needs to be shared and he has provided information for the last six months to the City Council and others. MRNA vaccinations are dangerous

and should not be forced upon people under age 18 and asked the City Council to ban vaccines for this age group. He is encouraging everyone to not take the vaccine or get boosters. There is evidence showing the vaccine has an irreversible affect on people and giving it to children is bad for their health. He feels it is an offence to God to manipulate the creation of our bodies. Neither the Federal or State governments are going to ban the vaccine. City and local boards can do something and he referred the Council to Matthew 24 verses as it discusses the last days and signs. He would like the City Council to call a town hall to discuss a vaccine ban. Lohre ended with reading Proverbs 2.

7. Resolution Accepting Donation – Windom Municipal Airport – Lorri Cole:
Council Member Benson introduced the Resolution No. 2025-21, entitled “AUTHORIZATION TO ACCEPT A DONATION FROM LORRI COLE IN MEMORY OF JOHN LOKEN TO THE WINDOM MUNICIPAL AIRPORT” and moved its adoption. The Resolution was seconded by Nelson and on roll call vote: Aye: Esplan, Nelson, Quade and Sherman. Nay: None. Absent: None. Abstain: Benson. Resolution passed 4 – 0 - 1.

Benson said he abstained as he is the Windom Airport Manager.

8. Planning Commission Recommendations:

Matt Fast, Building Official, said that the Planning Commission had been requested to review three billboards on Highway 60/71 for possible placement, but this required a Conditional Use Permit for each location. The locations are 2270 Highway 60; 195 13th Street and 1375 First Avenue. The Commission has made a recommendation on each to not approve a Conditional Use Permit.

Fast reviewed the 2270 Highway 60 location as the Planning Commission did not feel this complied with the conditional use permit criteria in that the proposed billboard could affect traffic movement and could affect health and safety of drivers. Also, the interrelationship between the proposed development and continuous and non-contiguous adjacent properties could adversely affect traffic on Highway 60. This is the rationale for the recommended denial of the Conditional Use Permit.

Esplan said his company did the survey work for the applicants on all the proposed billboards so he would abstain from discussion and voting on the three proposed Conditional Use Permit applications.

Benson said he appreciated the Commission’s consideration of potential traffic concerns.

Motion by Benson second by Nelson to deny the Conditional Use Permit requested by Summit Locations LLC and Windstream Inns LLC for placement of a billboard on property at 2270 Highway 60 as recommended by the Planning Commission. Motion carried 4 – 0 – 1.

Fast reviewed the 195 13th Street location as the Planning Commission did not feel this complied with the conditional use permit criteria in that the proposed billboard could affect traffic movement and could affect health and safety of drivers. The proposed billboard is 42 feet high and is doublesided to display four signs. Also, the proposed use does interfere with the creation of a beneficial environment within its own property boundaries and on adjoining properties and the proposed use will interfere with the provision of a reasonable economic benefit to the community. Last, they felt the interrelationship between the proposed development and continuous and non-contiguous adjacent properties could adversely affect vehicular movement on Highway 60. This is the rationale for the recommended denial of the Conditional Use Permit. Proximity to Loemens Park and the Veteran’s Memorial was discussed as a factor in the decision.

Benson said he thinks this size of billboard is a concern for traffic.

Sherman said that at 40 plus feet high, the aesthetics are a real concern for the neighbors and the proximity to the Veteran's Memorial is not ideal.

Motion by Benson second by Sherman to deny the Conditional Use Permit requested by Summit Locations LLC and Richie G LLC for placement of a billboard on property at 195 13th Street as recommended by the Planning Commission. Motion carried 4 – 0 - 1.

Fast reviewed the 1375 First Avenue location as the Planning Commission did not feel this complied with the conditional use permit criteria in that the proposed billboard could potentially constitute unreasonable harm to the public health and safety due to its proximity to the City's electrical infrastructure. Also, the proposed use does interfere with the creation of a beneficial environment within its own property boundaries and on adjoining properties and the proposed use will interfere with the provision of a reasonable economic benefit to the community. Last, they felt the interrelationship between the proposed development and continuous and non-contiguous adjacent properties could adversely affect vehicular movement on Highway 60. This is the rationale for the recommended denial of the Conditional Use Permit.

Motion by Benson second by Sherman to deny the Conditional Use Permit requested by Summit Locations LLC and Tashia Marsh for placement of a billboard on property at 1375 First Avenue as recommended by the Planning Commission. Motion carried 4 – 0 - 1.

9. Resolution Declaring Intent to Reimburse from Bond Proceeds – 2025 Street Project:

Nasby said that the 2025 Street Project has a maximum cost of \$1.2 million but the option selected by the Council should make the project around \$700,000 to \$800,000, which is small for a bond issue just due to issuance costs. So, this resolution would allow the City to roll this project into a larger bond issue up to 18 months in the future if another street project or capital project were done.

Council Member Benson introduced the Resolution No. 2025-22, entitled “RESOLUTION DECLARING THE OFFICIAL INTENT OF CITY OF WINDOM TO REIMBURSE CERTAIN EXPENDITURES FROM THE PROCEEDS OF BONDS TO BE ISSUED BY THE CITY” and moved its adoption. The Resolution was seconded by Sherman and on roll call vote: Aye: Nelson, Quade, Benson, Sherman and Esplan. Nay: None. Absent: None. Abstain: None. Resolution passed 5 – 0.

10. Resolution Proposing Street Vacation and Preparation of Notice:

Nasby said that two owners of a building adjacent to this alley had asked about vacation. There are two methods to start a street vacation which is by abutting property owner petition or by City Council resolution. The Street Committee is recommending that the alley be considered for vacation so this resolution is the first step. Next steps will be to contact surrounding property owners and have a public hearing.

Council Member Nelson introduced the Resolution No. 2025-23, entitled “RESOLUTION PROPOSING STREET VACATION AND PREPARATION OF NOTICE” and moved its adoption. The Resolution was seconded by Quade and on roll call vote: Aye: Sherman, Benson, Quade, Esplan and Nelson. Nay: None. Absent: None. Abstain: None. Resolution passed 5 – 0.

Quade said this will help create two or three parking spaces on the square when the alley entrance is closed.

11. Community Center – Patio Fencing:

Tim Snyder, Community Center Director, said that the Community Center Commission has been working on site improvements for the outdoor area of the Center. They are recommending the use of funds to complete a fence around the outdoor area immediately next to the building. They solicited quotes and are recommending that the \$6,738.55 quote from Brugman Fencing be approved.

Motion by Benson second by Nelson to approve the quote from Brugman Fencing for the Community Center fencing project in the amount of \$6,738.55. Motion carried 5 – 0.

Snyder said the project will be funded with monies from the Robert Byers donation to the Community Center. Sherman thanked the Byers family for the generous donation.

12. Library:

Kari Hanson, Library Director, said that the library needs a new roof to replace the one which is between 15-20 years old. They got two quotes for the work and the Library Board is recommending the low quote from Schwickert's Roofing in the amount of \$32,294.00. There was funding approved in the 2025 Budget to do this project.

Motion by Esplan second by Benson to approve the library roof project quote of \$32,294.00 from Schwickert's Roofing. Motion carried 5 – 0.

Benson said that he had been informed that the chimney bricks need attention so that needs to be looked into as well since the roof work is being done.

Hanson said that the Library Board also discussed the possibility of closing the Library on Saturdays during the summer as the library is currently short-staffed with the resignation of the Children's Librarian. She said the Board is recommending that the library close on Saturdays for the summer of 2025 and that is consistent with 13/26 of the libraries in the Plum Creek System.

Motion by Benson second by Esplan to approve the Library Board's recommendation to close the library in the summer of 2025 on Saturdays. Motion carried 5 – 0.

Quade said it is sad to see the library close on Saturday as some people may not be able to make it Monday – Friday. Maybe consideration of being open one Saturday a month. Just to note is that the library is open a couple of weeknights until 7:00 pm.

13. Declaration of Surplus – Island Park Log Cabin:

Nasby reiterated that Ft. Belmont in Jackson wants the cabin and they are working on securing the process for moving it. They are asking for a date of August 1st to have it moved. He added that the City has to declare the log cabin as surplus and approve the negotiated sale with Fort Belmont.

Motion by Benson second by Quade to declare the Island Park Log Cabin as surplus and to approve the negotiated sale of the log cabin to Fort Belmont for \$1.00. Motion carried 5 – 0.

14. Personnel:

Snyder said that advertisements were placed and eight applications received for the Community Center Administrative Assistant position. Four interviews were conducted and he is recommending the hiring of Jennifer Nauman for the position at Step 5 with a move to Step 6 upon completion of the probationary period.

Motion by Benson second by Sherman to approve the hiring of Jennifer Nauman as Administrative Assistant at the Community Center at Step 5 with advancement to Step 6 upon completion of the probationary period. Motion carried 5 – 0.

Nasby said that Tim Hogan, Recreation Director, mentioned last meeting that the Recreation Department would be recommending a list of seasonal hires, included in the packet, be approved.

Motion by Benson second by Sherman to hire seasonal help for the Recreation Department as presented. Motion carried 5 – 0.

Sherman said the Personnel Committee discussed the duties that would be picked up by City staff while the EDA position is vacant. He said the Personnel Committee agreed that a temporary adjustment is needed for the EDA Administrative Assistant, Mary Hensen. The City Administrator talked to the IBEW union and the proposed temporary compensation is shown in the MOU, which has been approved by the union.

Motion by Sherman second by Benson to approve the MOU for temporary compensation to EDA Administrative Assistant Mary Hensen as proposed. Motion carried 5 – 0.

Quade noted that Ms. Hensen helps train in new people in that office as well due to her wealth of knowledge. She appreciates all the work Mary does and how she has stepped up during vacancies.

15. New Business:

Mathis asked the City Council to discuss and consider a possible tree branch pick-up given the strong winds this last week.

Motion by Benson second by Quade to approve the City Street Department doing a citywide tree branch pick up on May 27th starting at 7:00 am. Motion carried 5 – 0.

Mathis noted the Cottonwood County Landfill is open too, but that residents have to haul their own branches and pay for the drop off.

Mathis said the Chamber of Commerce is inquiring if the City Council is planning on having an entry in the Riverfest Parade. She is looking for input on the Council's wishes. Council consensus is to have an entry in the Parade. Nasby should check with the insurance carrier and City Attorney about using a City vehicle and trailer.

16. Old Business:

None.

17. Council Comments:

Benson encouraged neighbors to help out each other with storm clean up. He reminded residents that the ordinance on grass has a seven-inch limit. He appreciates the ways the City staff works together.

Quade congratulated area graduates and note that there are many good job opportunities locally for both college grads and non-college students.

Sherman also congratulated the new high school graduates and he is excited for summer.

Mathis thanked Ava VanNorman for her eagle project on placing flags around the square and she is going to be putting up 52.

Preliminary

18. City Facilities Tour – Continuation:

The City Council was provided a tour of the Library, Windomnet NOC Building and Emergency Services Facility by City staff who talked about the building uses, potential capital needs and answered questions.

19. Adjournment:

Mayor Mathis adjourned the meeting by unanimous consent at 9:30 p.m.

Hilary Mathis, Mayor

Attest: _____
Steve Nasby, City Administrator

REGULAR MEETING OF THE HOUSING AND REDEVELOPMENT AUTHORITY OF WINDOM, MN
May 14, 2025, at 8:30 a.m.

A regular meeting of the Board of Directors was held on May 14, 2025, at the Riverview Apartments. Board Members present: Linda Jaakola, Nick Kulseth, Jean Fast (via phone), and Heidi Hill. Also present was Executive Director Linda Loewen and Operations Manager Tami Wahdan. Absent: Tony Scott and City Liaison Jim Nelson.

The Regular Board Meeting was called to order at 8:36 a.m.

The Consent Agenda was approved which included minutes from the April meeting, the Agenda, Balance Report and Bills Report. (Fast/Hill)

Scheduled Guests: none

Old Business consisted of:

1. The Executive Director gave an update on the HS Window Project. The change order has been signed. Tri-State has been at Hillside measuring and we are waiting for them to give us a start date.
2. The Executive Director gave an update on the insurance claim for the water leak at RV. The fan motor has been installed by Ron's Electric. We are waiting for the final invoice to be sent to insurance, and the claim will be closed.
3. The Executive Director reported that the Working Together Conference was fantastic, as always.
4. The Executive Director reported that the Boiler Zone Valve project will be starting next week on Tuesday, May 20th and is expected to be completed by the end of June. She will be meeting with residents this afternoon to discuss the expectations to get this completed.

New Business consists of:

1. The Executive Director reported that the Audit start date has been changed to begin on June 9th, remotely.
2. The Executive Director reported that all women of the HRA received a plant for Mother's Day.
3. The Executive Director reminded the board that the office will be closed for the Memorial Day Holiday on Monday, May 26th.
4. The Executive Director presented information regarding the move-out charge fees and maintenance charge fees. After some discussion, a motion was made to change the hourly fee from \$25.00 to \$50.00. This will go into effect July 1, 2025. (Fast/Kulseth)
5. The Executive Director presented information regarding the security deposit rate. After some discussion, a motion was made to change the language in the Lease to match the language in the ACOP as follows: Security Deposit will be a minimum of \$200.00 for those with rent (TTP) from \$50.00-\$200.00 and will be equal to the (TTP) rental amount from those with rent from \$201.00-flat rent amount. This will go into effect July 1, 2025. (Hill/Fast)
6. The Executive Director reported that we received new smoke-free signage, but it is the same as what we currently have.
7. The Executive Director reported that the 5-Year Action Plan has been submitted to HUD and approved for CFP 2025-2029.
8. The Executive Director reported that she has submitted paperwork for closeout of CFP21.
9. The Executive Director presented a renewal for the Fee Accountant for 24 months, through 3/31/2027. After some discussion, a motion was made to approve the renewal as presented. (Hill/Kulseth)

10. The Executive Director reported that she was contacted by AT&T regarding the towers on the top of the Riverview Apartment building as they have an upgrade they need to complete. This will not fall onto the HRA staff. After some discussion, the board made a motion to approve the required changes. (Fast/Hill)
11. The Executive Director reviewed the May Overview.
12. The regular meeting was closed at 9:06 a.m. (Fast/Kulseth) and reopened at 9:06 a.m. (Fast/Hill) to discuss a personnel issue. After some discussion, the meeting was closed at 9:30 a.m. (Fast/Hill) and the regular meeting was reopened at 9:30 a.m. (Kulseth/Hill).

Upcoming Board Meetings are scheduled for June 11th (HS) and July 9th (RV) at 8:30 a.m. Both Nick and Heidi will be absent from the June meeting.

With no further business, the meeting was adjourned at 9:32 a.m. (Kulseth/Hill)

Linda Jaakola, Vice Chairman

Linda Loewen, Executive Director

Windom Park & Recreation Commission

Agenda for Wednesday, May 14th, 2025

City Hall Council Chambers

Roll Call:

Present: Autumn Hauge, Jackie Jurgens, Scott Benson, Jenny Quade, Darcy Jones, Antonio Cerda,

City Staff: Jon Ketzenberg, Tim Hogan, Hilary Mathis (Mayor)

Public: None

Absent: Jess Smith, Pam Hogan

Call the Meeting to Order at 5:30 p.m. Motion was made to call the meeting to order at 5:32pm by Jackie Jurgens.

1. **Motion to Approve or amend agenda:** Motion to approve the agenda was made by Hauge and second made by Cerda.
2. **Approve Minutes from April 9th, 2025:** Motion was made Hauge to approve the minutes from April 9th was made by Hauge and a second was made by Jones.
3. **Recreation Director report:**
 - a) Pool Update:
 - i. "In Kind" replacement cost: \$7,453,000.00: Hogan reported that the replacement cost from Burbach Aquatics was received and sent off to FEMA as they requested. Hogan said that the "In Kind" replacement of the City Pool would cost \$7,453,000.00. Hogan added that the "In Kind" replacement would mean replacing the pool exactly like it is today. Same size, same shape etc... There will not be any upgrades or modifications made. Based on the damage to the pool during the flood this would include a complete rebuild as the pool vessel would be replaced as well as all pipping and mechanical equipment.
 - ii. Continued work with Fema and Burbach Aquatics: Hogan said that the city is continuing to work with Fema and Burbach Aquatics as needed.
 - b) Summer Rec Hires: Hogan updated that he will be sending an action memo for summer recreation hires for the summer.
4. **Park Superintendent Report:**
 - a) Island Park Levy: Ketzenberg said he is working on plumbing permit for the new shelter at Island Park. Jon said as time allows that they will begin taking the old shelter down and preparing the area for the new levy. Jon said there are some trees that need to be taken down as well. Bensen added that the Citizen should be contacted to get an update out to the public.
 - b) Island Park Cabin: Jon said the moving date for the cabin will be around August 1st to be relocated in Fort Belmont.
 - c) Kastle Kingdom: Jon said he has a company to come in inspect Kastle Kingdom. The cost to have this done is \$1,400.00. The commission is good to move forward with the inspection to determine if the playground is still safe to use. Plans continue to fund a new playground at Kastle Kingdom.

d) Additional Info: Cerda asked about the soccer goals up at Rec Area and that one is missing and if it could be replaced. Hogan said that he will order new nets and have them replaced. Hauge also asked about the walking trail out at Wolf Lake. Jon said that the path is open, but it is just a grass trail. It is not mowed.

5. **Old Business:** Quade asked about an update on horse shows. Tim said that he has all but three weekends booked for the summer. Quade said that she was contacted and there was concern about the number of shows. Hogan said that he also stopped down and spoke with Hilary and went through all of the information and explained where everything is. Hogan said everything is posted online with dates. Hilary also added that she is continuing to communicate with the user group on horse shows.
6. **New Business:** Bensen asked about the City's obligation to have a designated spot to have a venue for vendors. Jon Ketzenberg said May Flower park is the location for a permitted venue for vendors to utilize for marijuana events. Jon also said there are a list of rules and regulations that the vendors must follow to hold these types of events.
7. **Commission Comments:** None
8. **Adjourn meeting.** Meeting was adjourned at 6:52pm by unanimous vote.
9. **Next Meeting July 9th @ 5:30 in the City Council Chambers: No June Meeting due to Riverfest.**

CITY OF WINDOM TREE COMMISSION MEETING MINUTES

May 28, 2025

1. Call to Order: The meeting was called to order at 5:01 p.m. at the council chambers by Chairperson Steve Fresk.
2. Roll Call:

Commission Present:	Steve Fresk, Deborah Polzin, Jim Knigge
Commission Absent:	Joanne Kaiser,
Council Liaisons:	James Nelson (absent)
Public Present:	Breanna Wagner
3. Approve Minutes of January 22, 2025
4. Treasurer Report:
5. Old Business:
 - a. Planting went well. Cool weather and rain are beneficial to the new plantings. Total 102 trees planted, 37 planted with protective tubes.
 - b. 65 trees planted in June Court at the end of 21st Street, behind the high school and also trees planted at Island Park and Abbey Park.
 - c. 1 treated tree was blown down in Tegals Park during the wind storm on May 19.
6. New Business:
 - a. Breanna Wagner will go over the budget in the next reporting period
 - b. Not a lot of EAB infestation reported in Windom area but Comfrey and Mountain Lake are reporting damage.
 - c. List of recommended trees are linden, elms, hackberry, cottonwood, and evergreens. It is recommended tree planting wait now until fall because summer heat is detrimental to mid-summer plantings.
 - d. Bruce Toninato has been appointed as a new board member.
7. Open Mike: Trees to avoid are poplar, willow, amur maple and red cedar
8. Meeting adjourned at 5:35pm.

Next Tree Commission Meeting November 5, 2025 at 5:00 p.m. at Council Chambers.

ATTEST:

Tree Commission Chair _____

Tree Commission Secretary _____

UTILITY COMMISSION MINUTES
1105 First Avenue (Power House)
May 22, 2025

Call Meeting to Order: The Utility Commission meeting was called to order at 10:00 A.M.

Members Present: Utility Commission Chairperson: Mike Schwalbach
 Members Present: Tom Riordan and Glen Francis
 Members Absent: None
 City Council Liaison: Scott Benson
 City Staff Present: Steve Nasby, City Administrator; Jason Sykora, Electric
 Superintendent; Ryan Anderson, Water/Wastewater Superintendent and Tayler
 Lehmann, Utility Billing/Analyst
 Others: None

APPROVE MINUTES

Motion by Schwalbach, second by Francis to approve the April 24, 2025 Minutes.

Motion carried 3 – 0.

ELECTRIC ITEMS

Pay request 15, Construction of Generation Plant

Sykora discussed pay request 15, covering the installation of an after cooler and backflow preventers in the air system. The air system used to have ones that shattered. On the engineering side it was missed.

Motion by Riordan second by Francis to approve the pay request 15 in the amount of \$13,915.

Motion carried 3 – 0.

NC2, WPPI Contract Discussion

Sykora explained the increase in capacity prices and the timing of the new generation plant coming on line. The summer capacity price cleared at \$666.50 per megawatt, resulting in a significant credit on the energy bill. Sykora highlighted the financial benefits of the new generation plant, despite the high costs initially incurred. Sykora discussed the potential transfer of two power contracts could be a possibility. The contracts with NC2 and WPPI are expensive, but carry capacity. Sykora provided details on the net gain if capacity prices stay high, considering the current financial situation. The importance of monitoring capacity prices and making strategic decisions based on market conditions was emphasized. A consensus to proceed with the next steps, including drawing up formal approvals and obtaining estimates.

Wind Power and Capacity Considerations

Sykora introduced the possibility of purchasing wind power from a local farm. Discussion includes the potential cost of the wind power contract, and the intent would be to take some power if the price was good. The benefits of the wind power contract are discussed.

Efficiency and Future Plans

Sykora discussed the efficiency of the new generation plant compared to the old system. The potential for increasing capacity through modifications to the existing diesel units could be considered. Sykora outlined the plans for upgrading the exhaust and intakes to improve air circulation and efficiency. The financial feasibility of these upgrades over a five-year period is analyzed, with estimates of \$300,000 for the upgrades.

Other Electric

Sykora shared an update on the Brookings transmission line, including the use of a \$2.5 million bond held by CMPAS for initial costs. The first payment of \$14,782.13 to CMPAS is discussed, with an anticipated total of \$99,326 due from Windom by the end of the year. Issue of damaged davit arms is raised, with estimates ranging from \$74 million to \$180 million for repairs. CMPAS portion is a small percentage, with other towns involved through CMPAS.

Sykora mentioned there are two alleys that will begin construction in town. There will be challenges of crossing other utilities and the need for open trench work. The expected cost of transformers and other materials is around \$75,000 to \$80,000. Sykora shared that there is a potential for added expenses due to out-of-inventory items and the importance of completing the work before new pavement is laid.

WATER/WASTEWATER ITEMS

Recovery Well B (RWB) Repair Discussion

Anderson discussed the RWB well had no flow. leading to the assumption that the line was still frozen underground. After a week of good weather, they decided the line was not frozen. The line was jetted up to the meter, which was clear, and water was coming from the well to the meter location. They concluded that the well itself was likely the problem, as it hadn't been rehabbed in years. The well was pulled, and a new pump was installed, but still no flow was observed at the hydrant. Water finally came up four feet away from the hydrant, indicating a broken pipe. A 2-inch PVC pipe with a 90-degree bend had blown out, causing the issue. The well is back online after a month and a half with no significant cost other than time and the new pump.

Other Water/Wastewater Items

Anderson talked about the storm damage, noting that they are losing shingles off their building and questioned whether the architectural shingles are original to the building from 1995. There was discussion on talking to insurance along with options of using shingles or putting steel on the roof, and getting quotes for both.

There was a successful completion of the fire hydrant flushing last week with no complaints.

Regular Bills

Motion by Francis second by Riordan to approve the regular bills as presented. Motion carried 3 – 0.

New and Old Business

None.

Electric Department Tour

The Utility Commission was provided a tour of the Electric Department.

The next Commission meeting was scheduled for June 26th, 2025 at 10:00 a.m. in the Council Chambers.

Adjourn

Schwalbach adjourned the meeting by unanimous consent at 12:10 pm.

Mike Schwalbach, Chairperson

Attest: _____
Steve Nasby, City Administrator

Subject: Permit Application for use of Amplification Equipment in Public
Date: Tuesday, May 20, 2025 3:29:17 PM

Date of Event

06/14/2025

Location of Event

Windom Fairgrounds

Start Time

09:00 pm

End Time

12:00 am

Type of Event

Entertainment

Applicant Information

Applicant Name

Darci Jones

Address

303 9th Street
303 9th Street
Windom, MN, Minnesota 56101
United States
[Map It](#)

Phone

(507) 831-2752

Federal ID # - FEIN # or SSN #

[REDACTED]

MN ID #

[REDACTED]

Email

president.windomchamber@gmail.com

Would you like a copy of this form?

- Yes

License Fee - None \$0.00

Recommends

☐

Approval

☐

Denial

Street/Park Superintendent

Recommends

☐

Approval

☐

Denial

Police Chief

LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: Windom Fire Department Relief Association

Previous Gambling Permit Number: X- 34764-24-018

Minnesota Tax ID Number, if any: _____

Federal Employer ID Number (FEIN), if any: _____

Mailing Address: 444 9th Street

City: Windom State: MN Zip: 56101 County: Cottonwood

Name of Chief Executive Officer (CEO): Kjell Turner

CEO Daytime Phone: 507-822-1385 CEO Email: kjell.turner@gmail.com

(permit will be emailed to this email address unless otherwise indicated below)

Email permit to (if other than the CEO): wfd55@windommn.com

NONPROFIT STATUS

Type of Nonprofit Organization (check one):

☐ Fraternal ☐ Religious ☐ Veterans ☒ Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

☐ **A current calendar year Certificate of Good Standing**

Don't have a copy? Obtain this certificate from:

MN Secretary of State, Business Services Division
60 Empire Drive, Suite 100
St. Paul, MN 55103

Secretary of State website, phone numbers:
www.sos.state.mn.us
651-296-2803, or toll free 1-877-551-6767

☒ **IRS income tax exemption (501(c)) letter in your organization's name**

Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.

☐ **IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**

If your organization falls under a parent organization, attach copies of both of the following:

1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted

(for raffles, list the site where the drawing will take place): Windom Emergency Services Facility

Physical Address (do not use P.O. box): 938 5th Avenue

Check one:

☒ City: Windom, MN. Zip: 56101 County: Cottonwood

☐ Township: _____ Zip: _____ County: _____

Date(s) of activity (for raffles, indicate the date of the drawing): 10-12-2025

Check each type of gambling activity that your organization will conduct:

☐ Bingo ☐ Paddlewheels ☐ Pull-Tabs ☐ Tipboards ☒ Raffle

Gambling equipment for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to www.mn.gov/gcb and click on **Distributors** under the **List of Licensees** tab, or call 651-539-1900.

LG220 Application for Exempt Permit4/23
Page 2 of 3**LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)****CITY APPROVAL
for a gambling premises
located within city limits**

- ☒ The application is acknowledged with no waiting period.
- ☐ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).
- ☐ The application is denied.

Print City Name: Windom

Signature of City Personnel: _____

Title: City Administrator Date: _____

**The city or county must sign before
submitting application to the
Gambling Control Board.**

**COUNTY APPROVAL
for a gambling premises
located in a township**

- ☐ The application is acknowledged with no waiting period.
- ☐ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.
- ☐ The application is denied.

Print County Name: _____

Signature of County Personnel: _____

Title: _____ Date: _____

TOWNSHIP (if required by the county)

On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.)

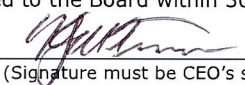
Print Township Name: _____

Signature of Township Officer: _____

Title: _____ Date: _____

CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature:  Date: 5-24-2025
(Signature must be CEO's signature; designee may not sign)Print Name: Kjell Turner**REQUIREMENTS****Complete a separate application for:**

- all gambling conducted on two or more consecutive days; or
- all gambling conducted on one day.

Only one application is required if one or more raffle drawings are conducted on the same day.

Financial report to be completed within 30 days after the gambling activity is done:

A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.

Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).

MAIL APPLICATION AND ATTACHMENTS**Mail application with:**

- _____ a copy of your proof of nonprofit status; and
- _____ application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**. Make check payable to **State of Minnesota**.

To: Minnesota Gambling Control Board
1711 West County Road B, Suite 300 South
Roseville, MN 55113

Questions?

Call the Licensing Section of the Gambling Control Board at 651-539-1900.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the

application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Depart-

ment of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

This form will be made available in alternative format (i.e. large print, braille) upon request.

An equal opportunity employer

How You May Spend Gambling Funds	How You May Not Spend Gambling Funds
Allowable expenses - Gambling funds may be spent for allowable expenses, such as: • gambling equipment (pull-tabs, bingo paper, bingo blower, paddlewheel tickets, tipboard games); • advertising; • printing raffle tickets; or • any services or goods that are directly related to the conduct of your gambling. Charitable contributions - Gambling funds may be spent for the following charitable contributions (lawful purpose): • to or by 501(c)(3) organization and 501(c)(4) festival organizations; • relieving the effects of poverty, homelessness, or disability; • problem gambling programs approved by the Minnesota Department of Human Services; • public or private nonprofit school; • scholarships (if a contribution is made to a scholarship fund, it must be made to a nonprofit organization whose primary mission is to award scholarships); • church; • recognition of military service (open to public) or active military personnel in need; • activities and facilities benefiting youth under age 21; • citizen monitoring of surface water quality, with data submitted to Minnesota PCA; • unit of government (NOTE: A direct contribution to a law enforcement or prosecutorial agency is not allowed); • wildlife management projects or activities that benefit the public-at-large, with DNR approval; • grooming and maintaining snowmobile or all-terrain trails that are grant-in-aid trails, or other trails open to public use, with DNR approval; • supplies and materials for DNR training and educational programs; • nutritional programs, food shelves, and congregate dining programs primarily for persons who are 62 or older or disabled; • community arts organizations or programs; • humanitarian service recognizing volunteerism or philanthropy; and • acquisition and repair of real property and capital assets (contact the Gambling Control Board for requirements).	1. Controlled contribution - An organization may not retain any control over any contribution made from gambling funds. The only exception is for expenditures by a 501(c)(3) organization or a 501(c)(4) festival organization to its general fund. 2. Financial gain - A contribution or expenditure may not be made if it results in any monetary, economic, financial, or material benefit to the organization making the contribution or expenditure. 3. Government - An expenditure may not be made for: • influencing the nomination or election of a candidate for public office; • promoting or defeating a ballot question; or • any activity intended to influence an election or a governmental decision-making process. 4. Law enforcement - A direct contribution may not be made to a law enforcement or prosecutorial agency. 5. Pension - A contribution may not be made to a government pension or retirement fund, such as a fire relief association. 6. Conflict of interest - A contribution or expenditure may not be made if it is not allowed under the conflict of interest provisions of the Minnesota Nonprofit Corporation Act, Minnesota Statutes, Section 317A.255. 7. Alcohol - An expenditure may not be made for the purchase of any intoxicating liquor, wine, or malt beverages. 8. Fundraising - An expenditure may not be made for fundraising costs, except as allowed for a 501(c)(3) organization or 501(c)(4) festival organization from its general fund. 9. Other organizations - With few exceptions, gambling funds may not be contributed to other organizations or clubs such as veterans, fraternal, Lions, etc. unless it is a 501(c)(3) organization. 10. Other contributions - A contribution may not be made to a 501(c)(3) organization or another entity with the intent or effect of not complying with lawful purpose restrictions or requirements.



Windom, MN

Expense Approval Report

By Fund

Payment Dates 5/17/2025 - 5/30/2025

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 100 - GENERAL					
MN REVENUE	APRIL 2025	05/19/2025	SALES TAX	100-20202	15.00
MN REVENUE	APRIL 2025	05/19/2025	SALES TAX	100-20202	5,323.00
MN REVENUE	APRIL 2025	05/19/2025	SALES TAX	100-20202	20,654.00
MN REVENUE	APRIL 2025	05/19/2025	SALES TAX	100-20202	94.00
MN REVENUE	APRIL 2025	05/19/2025	SALES TAX	100-20202	28.00
TABETHA ANDERSEN	5/14/2025	05/27/2025	REC/REFUND	100-34781	63.00
					26,177.00
Activity: 41310 - Administration					
SW/WC SERVICE COOPERATIV	JUNE 2025-EAP	05/27/2025	EAP - JUNE	100-41310-131	3.60
INDOFF, INC	3798209	05/27/2025	CITY HALL-SUPPLIES	100-41310-200	8.18
INDOFF, INC	3799372	05/27/2025	CITY HALL/SUPPLIES	100-41310-200	4.59
WEX Health Inc	0002157321-IN	05/27/2025	HSA BENEFITS	100-41310-217	145.25
MN MUNICIPAL UTILITIES ASS	66068	05/19/2025	SAFTEY COMP.	100-41310-217	685.27
Activity 41310 - Administration Total:					846.89
Activity: 41910 - Building & Zoning					
MN MUNICIPAL UTILITIES ASS	66068	05/19/2025	SAFTEY COMP.	100-41910-480	228.42
Activity 41910 - Building & Zoning Total:					228.42
Activity: 41940 - City Hall					
CRISTINA MAZARIEGOS	5/5/2025-5/24/2025	05/27/2025	CITY HALL-LIBRARY-CLEANING	100-41940-406	675.00
CRISTINA MAZARIEGOS	APRIL21 - MAY2	05/29/2025	CLEANING/ CITY HALL/LIBRAR	100-41940-406	225.00
Activity 41940 - City Hall Total:					900.00
Activity: 42120 - Crime Control					
SW/WC SERVICE COOPERATIV	JUNE 2025-EAP	05/27/2025	EAP - JUNE	100-42120-131	16.20
DEVIN KOPPERUD	5/23/2025	05/27/2025	POLICE/UNIFORMS	100-42120-218	126.06
JACKSON COUNTY	2025-2	05/27/2025	POLICE/LEGAL FEES	100-42120-304	13,980.00
WINDOM AREA HEALTH	324823763	05/19/2025	POLICE/MEDICAL FEES	100-42120-305	350.00
MN MUNICIPAL UTILITIES ASS	66068	05/19/2025	SAFTEY COMP.	100-42120-308	152.28
Midwest 911 Cars, Inc	1139	05/19/2025	POLICE/RADIO UNITS	100-42120-323	556.31
LANGUAGE LINE SERVICES, IN	11595537	05/21/2025	POLICE/INTERPRETATION FEE	100-42120-327	156.43
DONNA MARCY	5/14/2025	05/19/2025	POLICE/MEALS	100-42120-334	15.00
TACTICAL SOLUTIONS	10754	05/19/2025	POLICE/MAINTENANCE - OFFI	100-42120-404	2,207.85
COTTONWOOD CO AUD/TREA	JUNE 2025	05/19/2025	POLICE-RENTALS	100-42120-412	2,152.50
FLEET SERVICES DIVISION	2025100001	05/27/2025	POLICE/VEHICLE LEASE	100-42120-419	3,806.36
DRIVER AND VEHICLE SERVICE	5/16/2025	05/19/2025	POLICE/MISC	100-42120-480	30.00
DANIEL GARDINER	5/16/2025	05/27/2025	POLICE- MISC	100-42120-480	20.00
Activity 42120 - Crime Control Total:					23,568.99
Activity: 42220 - Fire Fighting					
VESTIS GROUP, INC	2560382334	05/19/2025	FIRE-AMBO-SUPPLIES	100-42220-211	39.50
MES SERVICE COMPANY LLC	IN2261821	05/27/2025	FIRE DEPT-UNIFORMS	100-42220-218	63.70
HEIMAN FIRE EQUIP. CO	0942457-IN	05/21/2025	FIRE DEPT-MAINTENANCE - V	100-42220-405	228.57
O'REILLY AUTOMOTIVE, INC	4425-435489	05/27/2025	FIRE DEPT-MAINTENANCE - V	100-42220-405	9.99
PAUL MARSH	034289	05/19/2025	FIRE/AMBO/MAINTENANCE -	100-42220-406	394.17
AMAZON CAPITAL SERVICES, I	1MJG-NTF4-14HG	05/27/2025	POLICE/MISC	100-42220-480	36.98
Activity 42220 - Fire Fighting Total:					772.91
Activity: 42700 - Animal Control					
COTTONWOOD VET CLINIC	5343	05/27/2025	ANIMALS/CITY POUND/OPER	100-42700-217	104.20
COTTONWOOD VET CLINIC	5368	05/27/2025	ANIMALS/CITY POUND/OPER	100-42700-217	82.83
Activity 42700 - Animal Control Total:					187.03
Activity: 43100 - Streets					
SW/WC SERVICE COOPERATIV	JUNE 2025-EAP	05/27/2025	EAP - JUNE	100-43100-131	1.80

Expense Approval Report

Payment Dates: 5/17/2025 - 5/30/2025

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
MN MUNICIPAL UTILITIES ASS	66068	05/19/2025	SAFTEY COMP.	100-43100-217	761.41
				Activity 43100 - Streets Total:	763.21
Activity: 45120 - Recreation					
GOPHER	IN447521	05/27/2025	REC/SUPPLIES	100-45120-215	724.47
AMAZON CAPITAL SERVICES, I	1MLD-7N7J-K7J6	05/21/2025	REC/ OTHER OPERATING SUPP	100-45120-217	224.21
KP NEGEN ENTERPRISES LLC	5/10/2025	05/21/2025	PARKS & REC / OTHER OPERA	100-45120-217	187.50
J. H. LARSON	S103384180.001	05/21/2025	REC-OTHER OPERATING SUPP	100-45120-217	442.41
J. H. LARSON	S103384180.002	05/21/2025	REC/ OTHER OPERATING SUPP	100-45120-217	147.47
GLOBAL PAYMENTS INC.	4100184804	05/21/2025	ARENA/REC/POOL/DATA PRO	100-45120-326	1,000.00
				Activity 45120 - Recreation Total:	2,726.06
Activity: 45202 - Park Areas					
COUNTRY PRIDE SERVICE	7077353	05/27/2025	PARKS-CHEMICALS	100-45202-216	217.80
COTTONWOOD CO SWCD	5/19/2025 TREES	05/27/2025	JUNE COURT- MAINTENANCE	100-45202-406	337.00
COTTONWOOD CO SWCD	5/19/2025P&B	05/27/2025	PARKS & BOULEVARD-MAINT	100-45202-406	1,363.00
DUERKSEN ELECTRIC	8606	05/19/2025	PARKS-MAINTENANCE - GRO	100-45202-406	5,550.00
GDF ENTERPRISES, INC	A28395	05/19/2025	PARKS- MAINTENANCE - GRO	100-45202-406	140.00
MN MUNICIPAL UTILITIES ASS	66068	05/19/2025	SAFTEY COMP.	100-45202-480	152.28
				Activity 45202 - Park Areas Total:	7,760.08
				Fund 100 - GENERAL Total:	63,930.59
Fund: 211 - LIBRARY					
Activity: 45501 - Library					
MN MUNICIPAL UTILITIES ASS	66068	05/19/2025	SAFTEY COMP.	211-45501-217	152.28
WINDOM PRINTING LLC	CNTR VINYL	05/27/2025	LIBRARY-PRINTING	211-45501-350	34.90
CRISTINA MAZARIEGOS	5/5/2025-5/24/2025	05/27/2025	CITY HALL-LIBRARY-CLEANING	211-45501-402	675.00
CRISTINA MAZARIEGOS	APRIL21 - MAY2	05/29/2025	CLEANING/ CITY HALL/LIBRAR	211-45501-402	225.00
				Activity 45501 - Library Total:	1,087.18
				Fund 211 - LIBRARY Total:	1,087.18
Fund: 225 - AIRPORT					
Activity: 45127 - Airport					
SOUTHWEST MN BROADBAN	5/15/25-6/14/25	05/15/2025	AIRPORT-TELEPHONE	225-45127-321	31.00
				Activity 45127 - Airport Total:	31.00
				Fund 225 - AIRPORT Total:	31.00
Fund: 230 - POOL					
Activity: 45124 - Pool					
STACI VEENKER	T2025-12	05/27/2025	POOL/REFUND	230-45124-103	400.00
STACI VEENKER	T2025-12.1	05/27/2025	POOL-REFUND	230-45124-103	350.00
STACI VEENKER	T2025-12.2	05/27/2025	POOL-REFUND	230-45124-103	350.00
GLOBAL PAYMENTS INC.	4100184804	05/21/2025	ARENA/REC/POOL/DATA PRO	230-45124-326	1,372.10
				Activity 45124 - Pool Total:	2,472.10
				Fund 230 - POOL Total:	2,472.10
Fund: 235 - AMBULANCE					
Activity: 42153 - Ambulance					
SW/WC SERVICE COOPERATIV	JUNE 2025-EAP	05/27/2025	EAP - JUNE	235-42153-131	1.80
VESTIS GROUP, INC	2560382334	05/19/2025	FIRE-AMBO-SUPPLIES	235-42153-217	39.50
ZOLL MEDICAL CORPORATION	4201124	05/21/2025	AMBO/OTHER OPERATING SU	235-42153-217	63.59
WINDOM AREA HEALTH	734-0024-05-2025-01	05/19/2025	AMBO/OTHER OPERATION	235-42153-217	59.80
JIM AXFORD	5/13/25-5/26/2025	05/27/2025	AMBO MEALS	235-42153-334	55.20
KRISTEN PORATH	5/14/2025-5/21/2025	05/27/2025	AMBO MEALS	235-42153-334	128.82
APRIL HARRINGTON	5/15/2025	05/27/2025	AMBO MEALS	235-42153-334	85.94
MEGAN BRAMSTEDT	5/15/2025	05/27/2025	AMBO MEALS	235-42153-334	26.70
CYNDI HANSEN	5/15/2025	05/27/2025	AMBO MEALS	235-42153-334	15.50
APRIL PETERSON	5/16/2025	05/27/2025	AMBO MEALS	235-42153-334	16.73
DONNA MARCY	5/17/2025	05/27/2025	AMBO MEALS	235-42153-334	24.61
PAUL MARSH	034289	05/19/2025	FIRE/AMBO/MAINTENANCE -	235-42153-406	394.16
				Activity 42153 - Ambulance Total:	912.35
				Fund 235 - AMBULANCE Total:	912.35

Expense Approval Report

Payment Dates: 5/17/2025 - 5/30/2025

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 250 - EDA GENERAL					
Activity: 46520 - EDA					
COMMISSIONER OF TRANSP	175952	05/27/2025	EDA/INTER GOVT FEES	250-46520-443	210.00
MN MUNICIPAL UTILITIES ASS	66068	05/19/2025	SAFTEY COMP.	250-46520-480	228.42
Activity 46520 - EDA Total:					438.42
Fund 250 - EDA GENERAL Total:					438.42
Fund: 309 - 2025 STREET PROJECT					
Activity: 41000 - General Government					
DGR ENGINEERING	00275481	05/19/2025	2025 ALLEY IMPROVEMENTS	309-41000-303	10,903.40
Activity 41000 - General Government Total:					10,903.40
Fund 309 - 2025 STREET PROJECT Total:					10,903.40
Fund: 401 - GENERAL CAPITAL PROJECTS					
Activity: 49950 - Capital Outlay					
JONATHAN ENGSTROM	452	05/27/2025	TELECOM-CITY NETWORK-CA	401-49950-500	680.00
JONATHAN ENGSTROM	453	05/27/2025	TELECOM/CITY NETWORK/ CA	401-49950-500	680.00
DGR ENGINEERING	00275489	05/19/2025	ISLAND PARK BERM GRADING	401-49950-508	5,915.55
Activity 49950 - Capital Outlay Total:					7,275.55
Fund 401 - GENERAL CAPITAL PROJECTS Total:					7,275.55
Fund: 601 - WATER					
Activity: 49400 - Water					
SW/WC SERVICE COOPERATIV	JUNE 2025-EAP	05/27/2025	EAP - JUNE	601-49400-131	1.80
MN MUNICIPAL UTILITIES ASS	66068	05/19/2025	SAFTEY COMP.	601-49400-217	456.85
LEONARD RICE CONSULTING	30073	05/27/2025	WATER/ENG/SURVEYING FEES	601-49400-303	2,296.25
INNOVATIVE SYSTEMS LLC	INV-25117	05/27/2025	BILLING SYSTEM ANNUAL AP	601-49400-326	996.67
MN VALLEY TESTING	1305997	05/27/2025	WATER-LANDFILL	601-49400-386	6,705.00
STANTEC CONSULTING SERVIC	2396734	05/27/2025	WATER/LANDFILL	601-49400-386	2,321.00
COUNTRY PRIDE SERVICE	7017354	05/27/2025	WATER/SEWER/MAINTENANC	601-49400-406	108.90
SW/WC SERVICE COOPERATIV	JUNE 2025	05/27/2025	G. LUND REFUND- CANCELLE	601-49400-480	-2,039.24
SW/WC SERVICE COOPERATIV	JUNE 2025-EAP	05/27/2025	EAP - JUNE	601-49400-480	-5.40
Activity 49400 - Water Total:					10,841.83
Fund 601 - WATER Total:					10,841.83
Fund: 602 - SEWER					
BORDER STATES	930395210	05/19/2025	ELECTRIC-INVENTORY	602-14200	259.02
					259.02
Activity: 49450 - Sewer					
HAWKINS, INC	6960759	05/19/2025	SEWER/CHEMICALS	602-49450-216	20.00
HAWKINS, INC	7013402	05/19/2025	SEWER/CHEMICALS	602-49450-216	20.00
MN MUNICIPAL UTILITIES ASS	66068	05/19/2025	SAFTEY COMP.	602-49450-217	304.57
MN VALLEY TESTING	1305457	05/19/2025	SEWER/ LAB TESTING	602-49450-310	247.20
MN VALLEY TESTING	1305664	05/19/2025	SEWER/ LAB TESTING	602-49450-310	126.00
MN VALLEY TESTING	1305674	05/19/2025	SEWER/ LAB TESTING	602-49450-310	170.80
MN VALLEY TESTING	1305831	05/27/2025	SEWER/ LAB TESTING	602-49450-310	266.80
MN VALLEY TESTING	1306537	05/27/2025	SEWER/ LAB TESTING	602-49450-310	142.00
MN VALLEY TESTING	1306699	05/27/2025	SEWER/ LAB TESTING	602-49450-310	266.80
MN VALLEY TESTING	1306939	05/27/2025	SEWER/LAB TESTING	602-49450-310	170.80
INNOVATIVE SYSTEMS LLC	INV-25117	05/27/2025	BILLING SYSTEM ANNUAL AP	602-49450-326	996.67
ELECTRIC PUMP INC	031088	05/02/2025	SEWER/MAINTENANCE - OFFI	602-49450-404	2,224.00
WINDOM AUTO VALUE	34316277	05/27/2025	SEWER/MAINTENANCE - OFFI	602-49450-404	18.99
O'REILLY AUTOMOTIVE, INC	4425-435512	05/27/2025	SEWER/MAINTENANCE - VEHI	602-49450-405	14.70
O'REILLY AUTOMOTIVE, INC	4425-435516	05/27/2025	SEWER/MAINTENANCE - VEHI	602-49450-405	75.99
COUNTRY PRIDE SERVICE	7017354	05/27/2025	WATER/SEWER/MAINTENANC	602-49450-406	108.90
WINDOM AUTO VALUE	34315717	05/27/2025	SEWER/MAINTENANCE - DIST	602-49450-408	167.99
WINDOM AUTO VALUE	34315834	05/27/2025	SEWER/MAINTENANCE - DIST	602-49450-408	493.98
WINDOM AUTO VALUE	34315844	05/27/2025	SEWER/MAINTENANCE - DIST	602-49450-408	-18.00
Activity 49450 - Sewer Total:					5,818.19
Fund 602 - SEWER Total:					6,077.21

Expense Approval Report

Payment Dates: 5/17/2025 - 5/30/2025

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 604 - ELECTRIC					
ELECTRIC FUND	# 1043	05/19/2025	ELECTRIC-IMPROVEMENTS	604-16300	3,561.35
					3,561.35
Activity: 49550 - Electric					
SW/WC SERVICE COOPERATIV	JUNE 2025-EAP	05/27/2025	EAP - JUNE	604-49550-131	1.80
CARQUEST - SMITH AUTO SUP	1886	05/19/2025	ELECTRIC/OTHER OPERATION	604-49550-217	19.99
AMARIL UNIFORM COMPANY	IV278810	05/19/2025	ELECTRIC-UNIFORMS	604-49550-218	297.08
MN MUNICIPAL UTILITIES ASS	66068	05/19/2025	SAFTEY COMP.	604-49550-308	837.56
MN MUNICIPAL UTILITIES ASS	66068	05/19/2025	SAFTEY COMP.	604-49550-308	815.00
INNOVATIVE SYSTEMS LLC	INV-25117	05/27/2025	BILLING SYSTEM ANNUAL AP	604-49550-326	1,993.33
STEVE NASBY	5/21/2025	05/27/2025	ELECTRIC/TRAVEL	604-49550-331	185.50
ECHO GROUP INC.	S011196486.001	05/21/2025	ELECTRIC-MAINTENANCE - ST	604-49550-402	458.88
ELECTRIC FUND	# 1044	05/19/2025	ELECTRIC-MAINTENANCE - DI	604-49550-408	50.96
ELECTRIC FUND	# 1045	05/19/2025	ELECTRIC-MAINTENANCE - UT	604-49550-409	8.96
TORO	5/1/2025	05/19/2025	ELECTRIC-CONSERVATION - E	604-49550-450	2,277.23
OWEN INGBRITSON	5/20/2025	05/21/2025	ELECTRIC/CONSERVATION - E	604-49550-450	300.00
MN REVENUE	APRIL 2025	05/19/2025	SALES TAX	604-49550-460	431.00
WINDOM AREA DEVELOPME	JUNE 2025	05/27/2025	ELECTRIC-PAYMENTS TO OTH	604-49550-491	1,200.00
Activity 49550 - Electric Total:					8,877.29
Fund 604 - ELECTRIC Total:					12,438.64
Fund: 609 - LIQUOR STORE					
MN REVENUE	APRIL 2025	05/19/2025	SALES TAX	609-20202	16,390.00
					16,390.00
Activity: 49751 - Liquor Store					
SW/WC SERVICE COOPERATIV	JUNE 2025-EAP	05/27/2025	EAP - JUNE	609-49751-131	1.80
VESTIS GROUP, INC	2560384549	05/27/2025	LIQUOR STORE-SUPPLIES	609-49751-211	64.23
O'MALLEY'S STORAGE AND RE	4683	05/27/2025	LIQUOR STORE-OTHER	609-49751-217	100.00
MN MUNICIPAL UTILITIES ASS	66068	05/19/2025	SAFTEY COMP.	609-49751-217	304.57
BELLBOY CORP	0207737600	05/21/2025	LIQUOR STORE-LIQUOR-FREIG	609-49751-251	1,178.54
BELLBOY CORP	0207738000	05/21/2025	LIQUOR STORE-LIQUOR-FREIG	609-49751-251	915.00
BREAKTHRU BEVERAGE MN	121562313	05/27/2025	LIQUOR STORE-LIQUOR-SOFT	609-49751-251	4,276.50
DOLL DISTRIBUTING, LLC	1767789	05/27/2025	LIQUOR STORE-LIQUOR-BEER-	609-49751-251	39.00
SOUTHERN GLAZER'S OF MN	2624248	05/19/2025	LIQUOR STORE-LIQUOR-FREIG	609-49751-251	4,252.76
JOHNSON BROS.	2779369	05/19/2025	LIQUOR STORE-LIQUOR-FREIG	609-49751-251	3,275.00
JOHNSON BROS.	2789573	05/19/2025	LIQUOR STORE-LIQUOR-FREIG	609-49751-251	2,876.96
JOHNSON BROS.	2794362	05/27/2025	LIQUOR STORE-LIQUOR-FREIG	609-49751-251	3,986.10
BEVERAGE WHOLESALERS	381128	05/19/2025	LIQUOR STORE-LIQUOR	609-49751-251	10,344.40
BEVERAGE WHOLESALERS	382205	05/27/2025	LIQUOR STORE- LIQUOR-BEER	609-49751-251	126.57
BREAKTHRU BEVERAGE MN	413542435	05/19/2025	LIQUOR STORE-LIQUOR/FREI	609-49751-251	-38.54
PHILLIPS WINE & SPIRITS	549281	05/21/2025	LIQUOR STORE-LIQUOR	609-49751-251	-10.38
PHILLIPS WINE & SPIRITS	6977055	05/19/2025	LIQUOR STORE-LIQUOR-FREIG	609-49751-251	1,664.93
PHILLIPS WINE & SPIRITS	6977056	05/19/2025	LIQUOR STORE-LIQUOR-WINE	609-49751-251	99.25
PHILLIPS WINE & SPIRITS	6980900	05/27/2025	LIQUOR STORE-LIQUOR-FREIG	609-49751-251	1,898.33
SOUTHERN GLAZER'S OF MN	9637993CR	05/19/2025	LIQUOR STORE - LIQUOR	609-49751-251	-17.15
DOLL DISTRIBUTING, LLC	1762508	05/19/2025	LIQUOR STORE- BEER	609-49751-252	2.00
DOLL DISTRIBUTING, LLC	1762514	05/19/2025	LIQUOR STORE- BEER/WINE/F	609-49751-252	3,255.00
DOLL DISTRIBUTING, LLC	1767789	05/27/2025	LIQUOR STORE-LIQUOR-BEER-	609-49751-252	10,679.00
DOLL DISTRIBUTING, LLC	1767790	05/27/2025	LIQUOR STORE-BEER	609-49751-252	-76.78
ARTISAN BEER COMPANY	3767297	05/19/2025	LIQUOR STORE-BEER	609-49751-252	30.75
ARTISAN BEER COMPANY	3769060	05/27/2025	LIQUOR STORE-BEER	609-49751-252	106.15
BEVERAGE WHOLESALERS	381127	05/19/2025	LIQUOR STORE-BEER-NA	609-49751-252	9,570.90
BEVERAGE WHOLESALERS	382205	05/27/2025	LIQUOR STORE- LIQUOR-BEER	609-49751-252	5,912.30
DOLL DISTRIBUTING, LLC	1762514	05/19/2025	LIQUOR STORE- BEER/WINE/F	609-49751-253	30.00
DOLL DISTRIBUTING, LLC	1767789	05/27/2025	LIQUOR STORE-LIQUOR-BEER-	609-49751-253	134.40
SOUTHERN GLAZER'S OF MN	2607486	05/19/2025	LIQUOR STORE-WINE-FREIGH	609-49751-253	405.34
SOUTHERN GLAZER'S OF MN	2612920	05/19/2025	LIQUOR STORE - WINE-FREIG	609-49751-253	690.68
SOUTHERN GLAZER'S OF MN	2624249	05/19/2025	LIQUOR STORE-WINE/FREIGH	609-49751-253	168.88
JOHNSON BROS.	2789574	05/19/2025	LIQUOR STORE-WINE-FREIGH	609-49751-253	1,401.01
JOHNSON BROS.	2794363	05/27/2025	LIQUOR STORE-WINE-FREIGH	609-49751-253	584.75

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
ROUND LAKE VINEYARDS & W	4466	05/19/2025	LIQUOR STORE-WINE	609-49751-253	1,050.00
PHILLIPS WINE & SPIRITS	6977056	05/19/2025	LIQUOR STORE-LIQUOR-WINE	609-49751-253	328.15
PHILLIPS WINE & SPIRITS	6980901	05/27/2025	LIQUOR STORE-WINE-FREIGH	609-49751-253	691.00
AH HERMEL COMPANY	1069598	05/21/2025	LIQUOR STORE-OTHER/MIXER	609-49751-254	70.20
BREAKTHRU BEVERAGE MN	121562313	05/27/2025	LIQUOR STORE-LIQUOR-SOFT	609-49751-254	24.00
DOLL DISTRIBUTING, LLC	1767789	05/27/2025	LIQUOR STORE-LIQUOR-BEER-	609-49751-254	147.30
BEVERAGE WHOLESALERS	382205	05/27/2025	LIQUOR STORE- LIQUOR-BEER	609-49751-254	292.50
ATLANTIC COCA-COLA	5176193	05/19/2025	LIQUOR STORE-MIXERS	609-49751-254	327.00
JOHNSON BROS.	2789575	05/19/2025	LIQUOR STORE-THC	609-49751-258	322.75
DOLL DISTRIBUTING, LLC	1762514	05/19/2025	LIQUOR STORE- BEER/WINE/	609-49751-259	159.80
BEVERAGE WHOLESALERS	381127	05/19/2025	LIQUOR STORE-BEER-NA	609-49751-259	256.40
AH HERMEL COMPANY	1069598	05/21/2025	LIQUOR STORE-OTHER/MIXER	609-49751-261	83.17
BEVERAGE WHOLESALERS	382205	05/27/2025	LIQUOR STORE- LIQUOR-BEER	609-49751-261	100.00
JOHN C NELSON	4/25/25-4/29/25	05/19/2025	LIQUOR STORE TRAVEK EXPE	609-49751-331	109.20
JOHN C NELSON	4/25/25-4/29/25	05/19/2025	LIQUOR STORE TRAVEK EXPE	609-49751-331	109.20
BELLBOY CORP	0207737600	05/21/2025	LIQUOR STORE-LIQUOR-FREIG	609-49751-333	27.00
BELLBOY CORP	0207738000	05/21/2025	LIQUOR STORE-LIQUOR-FREIG	609-49751-333	6.00
AH HERMEL COMPANY	1069598	05/21/2025	LIQUOR STORE-OTHER/MIXER	609-49751-333	8.95
BREAKTHRU BEVERAGE MN	121562313	05/27/2025	LIQUOR STORE-LIQUOR-SOFT	609-49751-333	55.50
DOLL DISTRIBUTING, LLC	1762511	05/19/2025	LIQUOR STORE-FREIGHT	609-49751-333	7.00
DOLL DISTRIBUTING, LLC	1767789	05/27/2025	LIQUOR STORE-LIQUOR-BEER-	609-49751-333	7.00
SOUTHERN GLAZER'S OF MN	2607486	05/19/2025	LIQUOR STORE-WINE-FREIGH	609-49751-333	14.69
SOUTHERN GLAZER'S OF MN	2612920	05/19/2025	LIQUOR STORE - WINE-FREIG	609-49751-333	32.80
SOUTHERN GLAZER'S OF MN	2624248	05/19/2025	LIQUOR STORE-LIQUOR-FREIG	609-49751-333	101.39
SOUTHERN GLAZER'S OF MN	2624249	05/19/2025	LIQUOR STORE-WINE/FREIGH	609-49751-333	6.15
JOHNSON BROS.	2779369	05/19/2025	LIQUOR STORE-LIQUOR-FREIG	609-49751-333	125.86
JOHNSON BROS.	2789573	05/19/2025	LIQUOR STORE-LIQUOR-FREIG	609-49751-333	45.09
JOHNSON BROS.	2789574	05/19/2025	LIQUOR STORE-WINE-FREIGH	609-49751-333	48.17
JOHNSON BROS.	2794362	05/27/2025	LIQUOR STORE-LIQUOR-FREIG	609-49751-333	123.85
JOHNSON BROS.	2794363	05/27/2025	LIQUOR STORE-WINE-FREIGH	609-49751-333	10.76
BREAKTHRU BEVERAGE MN	413542435	05/19/2025	LIQUOR STORE-LIQUOR/FREI	609-49751-333	-0.31
PHILLIPS WINE & SPIRITS	6977055	05/19/2025	LIQUOR STORE-LIQUOR-FREIG	609-49751-333	49.20
PHILLIPS WINE & SPIRITS	6977056	05/19/2025	LIQUOR STORE-LIQUOR-WINE	609-49751-333	12.30
PHILLIPS WINE & SPIRITS	6980900	05/27/2025	LIQUOR STORE-LIQUOR-FREIG	609-49751-333	35.87
PHILLIPS WINE & SPIRITS	6980901	05/27/2025	LIQUOR STORE-WINE-FREIGH	609-49751-333	22.55
MN REVENUE	APRIL 2025	05/19/2025	SALES TAX	609-49751-460	19.00
Activity 49751 - Liquor Store Total:					73,061.74
Fund 609 - LIQUOR STORE Total:					89,451.74

Fund: 614 - TELECOM

INTERNAL REVENUE SERVICE	APR-25 FINAL	05/19/2025	TELECOM-EXCISE TAX	614-20201	221.07
INTERNAL REVENUE SERVICE	MAY-25	05/19/2025	TELECOM-EXCISE TAX	614-20201	500.00
MN 9-1-1 PROGRAM	APRIL 2025	05/27/2025	TELECOM-TAP	614-20206	910.04
TRUIST GOVERNMENTAL FINA	5/13/2025	05/13/2025	2020A TELECOMMUNICATION	614-23100	631,000.00
					632,631.11

Activity: 49870 - Telecom

SW/WC SERVICE COOPERATIV	JUNE 2025-EAP	05/27/2025	EAP - JUNE	614-49870-131	1.80
CITY LAUNDERING CO.	2121516	05/27/2025	TELECOM-CLEANING SUPPLIE	614-49870-211	28.92
MN MUNICIPAL UTILITIES ASS	66068	05/19/2025	SAFTEY COMP.	614-49870-217	761.42
AMAZON CAPITAL SERVICES, I	1MLD-7N7J-LNRY	05/27/2025	TELECOM-UTILITY SYSTEM	614-49870-227	147.25
JONATHAN ENGSTROM	452	05/27/2025	TELECOM-CITY NETWORK-CA	614-49870-303	1,020.00
JONATHAN ENGSTROM	453	05/27/2025	TELECOM/CITY NETWORK/ CA	614-49870-303	1,020.00
INNOVATIVE SYSTEMS LLC	INV-25117	05/27/2025	BILLING SYSTEM ANNUAL AP	614-49870-326	1,993.33
MIESEN'S COLOR CENTER CO I	41536	05/27/2025	TELECOM-SERVICES	614-49870-401	98.77
ELITE MECHANICAL SYSTEMS	32603	05/27/2025	TELECOM-MAINTENANCE - O	614-49870-404	167.50
ELITE MECHANICAL SYSTEMS	32603	05/27/2025	TELECOM-MAINTENANCE - O	614-49870-404	24.63
CENTURY LINK	7242105D-D-25137	05/27/2025	TELECOM-TRANSMISSION FEE	614-49870-441	28.85
JONATHAN ENGSTROM	451	05/27/2025	TELECOM-SWITCH FEES	614-49870-445	1,700.00
JONATHAN ENGSTROM	454	05/27/2025	TELECOM-INTERNET EXPENSE	614-49870-447	1,700.00
MN REVENUE	APRIL 2025	05/19/2025	SALES TAX	614-49870-460	734.00

Expense Approval Report

Payment Dates: 5/17/2025 - 5/30/2025

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
SW/WC SERVICE COOPERATIV	JUNE 2025-EAP	05/27/2025	EAP - JUNE	614-49870-480	1.80
				Activity 49870 - Telecom Total:	9,428.27
Activity: 49980 - Debt Service					
TRUIST GOVERNMENTAL FINA	5/13/2025	05/13/2025	2020A TELECOMMUNICATION	614-49980-611	52,874.23
				Activity 49980 - Debt Service Total:	52,874.23
				Fund 614 - TELECOM Total:	694,933.61
Fund: 615 - ARENA					
Activity: 49850 - Arena					
SW/WC SERVICE COOPERATIV	JUNE 2025-EAP	05/27/2025	EAP - JUNE	615-49850-131	1.80
KP NEGEN ENTERPRISES LLC	5/10/2025	05/21/2025	PARKS & REC / OTHER OPERA	615-49850-217	750.00
MN MUNICIPAL UTILITIES ASS	66068	05/19/2025	SAFTEY COMP.	615-49850-217	304.57
GLOBAL PAYMENTS INC.	4100184804	05/21/2025	ARENA/REC/POOL/DATA PRO	615-49850-326	1,200.00
CARLSON & STEWART REFRIG	67968	05/21/2025	ARENA/MAINTENANCE - OFFI	615-49850-404	638.50
MN REVENUE	APRIL 2025	05/19/2025	SALES TAX	615-49850-460	431.00
SW/WC SERVICE COOPERATIV	JUNE 2025	05/27/2025	A. BALAOUN	615-49850-480	1,019.62
				Activity 49850 - Arena Total:	4,345.49
				Fund 615 - ARENA Total:	4,345.49
Fund: 617 - M/P CENTER					
Activity: 49860 - M/P Center					
SW/WC SERVICE COOPERATIV	JUNE 2025-EAP	05/27/2025	EAP - JUNE	617-49860-131	1.80
INDOFF, INC	3797910	05/27/2025	WCC/SUPPLIES	617-49860-200	36.00
VESTIS GROUP, INC	2560384542	05/27/2025	WCC/SUPPLIES	617-49860-211	18.52
MN MUNICIPAL UTILITIES ASS	66068	05/19/2025	SAFTEY COMP.	617-49860-217	456.85
MN REVENUE	APRIL 2025	05/19/2025	SALES TAX	617-49860-460	537.00
				Activity 49860 - M/P Center Total:	1,050.17
				Fund 617 - M/P CENTER Total:	1,050.17
Fund: 700 - PAYROLL					
Internal Revenue Service-Payr	INV0002613	05/30/2025	Federal Tax Withholding	700-21701	11,852.83
MN Department of Revenue -	INV0002614	05/30/2025	State Withholding	700-21702	6,183.36
Internal Revenue Service-Payr	INV0002613	05/30/2025	Social Security	700-21703	14,631.52
MN Pera	INV0002611	05/30/2025	PERA	700-21704	855.84
MN Pera	INV0002611	05/30/2025	PERA	700-21704	16,776.63
MN Pera	INV0002611	05/30/2025	PERA	700-21704	9,513.42
MN State Deferred	INV0002612	05/30/2025	Deferred Compensation	700-21705	3,804.00
MN State Deferred	INV0002612	05/30/2025	Deferred Roth	700-21705	902.00
SW/WC SERVICE COOPERATIV	JUNE 2025	05/27/2025	HEALTH INSURACE	700-21706	37,603.30
LOCAL UNION #949	MAY-25	05/27/2025	UNION DUES	700-21707	1,784.49
Internal Revenue Service-Payr	INV0002613	05/30/2025	Medicare Withholding	700-21711	4,309.38
WEX Health Inc	5/12/2025	05/27/2025	FLEX SPENDING	700-21712	79.39
WEX Health Inc	5/16/2025	05/27/2025	FLEX SPENDING	700-21712	45.00
WEX Health Inc	5/19/2025	05/27/2025	FLEX SPENDING	700-21712	23.55
WEX Health Inc	5/2/2025	05/27/2025	FLEX SPENDING	700-21712	47.98
WEX Health Inc	5/23/2025	05/27/2025	FLEX SPENDING	700-21712	33.35
WEX Health Inc	5/27/2025	05/27/2025	FLEX SPENDING	700-21712	242.47
WEX Health Inc	5/8/2025	05/27/2025	FLEX SPENDING	700-21712	16.81
WEX Health Inc	5/9/2025	05/27/2025	FLEX SPENDING	700-21712	96.69
AFLAC	JUNE-25	05/19/2025	INSURANCE	700-21715	499.73
AFLAC	JUNE-25	05/19/2025	INSURANCE	700-21716	526.79
MN BENEFIT ASSOCIATION	2025-0330860	05/19/2025	PERSONAL INSURANCE	700-21719	705.45
WEX Health Inc	INV0002610	05/30/2025	VEBA Employer Contribution	700-21720	2,093.79
WEX Health Inc	INV0002609	05/30/2025	HSA Employer Contribution	700-21722	1,093.77
WEX Health Inc	INV0002608	05/30/2025	HSA Employee Contribution	700-21723	1,011.14
					114,732.68
				Fund 700 - PAYROLL Total:	114,732.68
				Grand Total:	1,020,921.96

Report Summary

Fund Summary

Fund	Payment Amount
100 - GENERAL	63,930.59
211 - LIBRARY	1,087.18
225 - AIRPORT	31.00
230 - POOL	2,472.10
235 - AMBULANCE	912.35
250 - EDA GENERAL	438.42
309 - 2025 STREET PROJECT	10,903.40
401 - GENERAL CAPITAL PROJECTS	7,275.55
601 - WATER	10,841.83
602 - SEWER	6,077.21
604 - ELECTRIC	12,438.64
609 - LIQUOR STORE	89,451.74
614 - TELECOM	694,933.61
615 - ARENA	4,345.49
617 - M/P CENTER	1,050.17
700 - PAYROLL	114,732.68
Grand Total:	1,020,921.96

Account Summary

Account Number	Account Name	Payment Amount
100-20202	Sales Tax Payable	26,114.00
100-34781	Recreation Fees Non Tax	63.00
100-41310-131	Employer Paid Insurance	3.60
100-41310-200	Office Supplies	12.77
100-41310-217	Other Operating Supplie	830.52
100-41910-480	Other Miscellaneous	228.42
100-41940-406	Repairs & Maint - Groun	900.00
100-42120-131	Employer Paid Insurance	16.20
100-42120-218	Uniforms	126.06
100-42120-304	Legal Fees	13,980.00
100-42120-305	Medical & Dental Fees	350.00
100-42120-308	Training & Registrations	152.28
100-42120-323	Radio Units	556.31
100-42120-327	Interpretation Fees	156.43
100-42120-334	Meals/Lodging	15.00
100-42120-404	Repairs & Maint - M&E	2,207.85
100-42120-412	Rentals - Building	2,152.50
100-42120-419	Vehicle Lease	3,806.36
100-42120-480	Other Miscellaneous	50.00
100-42220-211	Cleaning Supplies	39.50
100-42220-218	Uniforms	63.70
100-42220-405	Repairs & Maint - Vehicl	238.56
100-42220-406	Repairs & Maint - Groun	394.17
100-42220-480	Other Miscellaneous	36.98
100-42700-217	Other Operating Supplie	187.03
100-43100-131	Employer Paid Insurance	1.80
100-43100-217	Other Operating Supplie	761.41
100-45120-215	Materials & Equipment	724.47
100-45120-217	Other Operating Supplie	1,001.59
100-45120-326	Data Processing	1,000.00
100-45202-216	Chemicals and Chemical	217.80
100-45202-406	Repairs & Maint - Groun	7,390.00
100-45202-480	Other Miscellaneous	152.28
211-45501-217	Other Operating Supplie	152.28
211-45501-350	Printing & Design	34.90
211-45501-402	Repairs & Maint - Struct	900.00
225-45127-321	Telephone	31.00

Account Summary

Account Number	Account Name	Payment Amount
230-45124-103	Part-Time Employees	1,100.00
230-45124-326	Data Processing	1,372.10
235-42153-131	Employer Paid Insurance	1.80
235-42153-217	Other Operating Supplie	162.89
235-42153-334	Meals/Lodging	353.50
235-42153-406	Repairs & Maint - Groun	394.16
250-46520-443	Intergovernmental Fees	210.00
250-46520-480	Other Miscellaneous	228.42
309-41000-303	Engineering and Surveyi	10,903.40
401-49950-500	Capital Outlay - Office	1,360.00
401-49950-508	Capital Outlay - Island Pa	5,915.55
601-49400-131	Employer Paid Insurance	1.80
601-49400-217	Other Operating Supplie	456.85
601-49400-303	Engineering and Surveyi	2,296.25
601-49400-326	Data Processing	996.67
601-49400-386	Landfill	9,026.00
601-49400-406	Repairs & Maint - Groun	108.90
601-49400-480	Other Miscellaneous	-2,044.64
602-14200	Inventory	259.02
602-49450-216	Chemicals and Chemical	40.00
602-49450-217	Other Operating Supplie	304.57
602-49450-310	Lab Testing	1,390.40
602-49450-326	Data Processing	996.67
602-49450-404	Repairs & Maint - M&E	2,242.99
602-49450-405	Repairs & Maint - Vehicl	90.69
602-49450-406	Repairs & Maint - Groun	108.90
602-49450-408	Repairs & Maint - Distrib	643.97
604-16300	Improvements Other Th	3,561.35
604-49550-131	Employer Paid Insurance	1.80
604-49550-217	Other Operating Supplie	19.99
604-49550-218	Uniforms	297.08
604-49550-308	Training & Registrations	1,652.56
604-49550-326	Data Processing	1,993.33
604-49550-331	Travel Expense	185.50
604-49550-402	Repairs & Maint - Struct	458.88
604-49550-408	Repairs & Maint - Distrib	50.96
604-49550-409	Repairs & Maint - Utilitie	8.96
604-49550-450	Conservation	2,577.23
604-49550-460	Miscellaneous Taxes	431.00
604-49550-491	Payments to Other Orga	1,200.00
609-20202	Sales Tax Payable	16,390.00
609-49751-131	Employer Paid Insurance	1.80
609-49751-211	Cleaning Supplies	64.23
609-49751-217	Other Operating Supplie	404.57
609-49751-251	Liquor	34,867.27
609-49751-252	Beer	29,479.32
609-49751-253	Wine	5,484.21
609-49751-254	Soft Drinks & Mix	861.00
609-49751-258	Liquor Store THC	322.75
609-49751-259	Non- Alcoholic	416.20
609-49751-261	Other Merchandise	183.17
609-49751-331	Travel Expense	218.40
609-49751-333	Freight and Express	739.82
609-49751-460	Miscellaneous Taxes	19.00
614-20201	Excise Tax Payable	721.07
614-20206	911 988 TAP & TACIP Fe	910.04
614-23100	Bond Payable - Noncurre	631,000.00
614-49870-131	Employer Paid Insurance	1.80

Account Summary

Account Number	Account Name	Payment Amount
614-49870-211	Cleaning Supplies	28.92
614-49870-217	Other Operating Supplie	761.42
614-49870-227	Utility System Maint Sup	147.25
614-49870-303	Engineering and Surveyi	2,040.00
614-49870-326	Data Processing	1,993.33
614-49870-401	Repairs & Maint - Buildi	98.77
614-49870-404	Repairs & Maint - M&E	192.13
614-49870-441	Transmission Fees	28.85
614-49870-445	Switch Fees	1,700.00
614-49870-447	Internet Expense	1,700.00
614-49870-460	Miscellaneous Taxes	734.00
614-49870-480	Other Miscellaneous	1.80
614-49980-611	Bond Interest	52,874.23
615-49850-131	Employer Paid Insurance	1.80
615-49850-217	Other Operating Supplie	1,054.57
615-49850-326	Data Processing	1,200.00
615-49850-404	Repairs & Maint - M&E	638.50
615-49850-460	Miscellaneous Taxes	431.00
615-49850-480	Other Miscellaneous	1,019.62
617-49860-131	Employer Paid Insurance	1.80
617-49860-200	Office Supplies	36.00
617-49860-211	Cleaning Supplies	18.52
617-49860-217	Other Operating Supplie	456.85
617-49860-460	Miscellaneous Taxes	537.00
700-21701	Federal Withholding	11,852.83
700-21702	State Withholding	6,183.36
700-21703	FICA Tax Withholding	14,631.52
700-21704	PERA Contributions	27,145.89
700-21705	Retirement	4,706.00
700-21706	Medical Insurance	37,603.30
700-21707	Union Dues	1,784.49
700-21711	Medicare Tax Withholdi	4,309.38
700-21712	Flex Account	585.24
700-21715	Individual Insurance-Afla	499.73
700-21716	Individual Insurance-Afla	526.79
700-21719	Individual Insurance-MB	705.45
700-21720	VEBA Contributions	2,093.79
700-21722	HSA Contribution	1,093.77
700-21723	HSA Employee Contribu	1,011.14
Grand Total:		1,020,921.96

Project Account Summary

Project Account Key	Payment Amount
None	1,020,921.96
Grand Total:	1,020,921.96 ✓



RESOLUTION #2025-

INTRODUCED:

SECONDED:

VOTED: Aye:

 Nay:

 Absent:

RESOLUTION ESTABLISHING RATES, CHARGES AND FEES FOR TELECOMMUNICATIONS ENTERPRISE FUND

WHEREAS, City Code Section 3.02 authorizes the City Council to establish rates and charges for municipal utilities (including, but not limited to, services, permit fees, connection and meter reading and checking fees, disconnection fees, reconnection fees including penalties for non-payment); and

WHEREAS, the City Council periodically establishes rates and fees for municipal utilities; and

WHEREAS, the Windom Telecommunications Commission recommends to the Windom City Council to establish the monthly rate for the following Telecommunications services; and

WHEREAS, it is in the best interests of the City of Windom and its citizens to operate the city enterprise funds in a cost-effective manner.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Windom, Minnesota, as follows:

Residential Data Service Rates

10 Mbps	\$35 (Home Wi-fi not included. Add on \$9.95)
100 Mbps	\$85
250 Mbps	\$100
1000 Mbps (1Gb)	\$125

Adopted this 3rd day of June, 2025.

ATTEST:

Hilary Mathis, Mayor

Steven Nasby, City Administrator

RESOLUTION # 2025 -

INTRODUCED:

SECONDED:

VOTED: **Aye:**
 Nay:
 Absent:

A RESOLUTION CALLING FOR A PUBLIC HEARING ON PROPOSED ALLEY VACATION

WHEREAS, on May 20, 2025, the Windom City Council adopted a Resolution proposing vacation of an alley and preparation of notice; and

WHEREAS, the City Council pursuant to Minnesota Statute § 412.851 desires to consider the vacation of the alley between 8th Street and 9th Street and runs from the South line of 9th Street to the North line of the alley running between 3rd Avenue to 4th Avenue); and

WHEREAS, the plat indicates that the alley is approximately 15 feet wide by 159 feet long and is legally described as:

The alley between Lots 7 and 8 in Block 12 of the Original Townsite to the City of Windom, Cottonwood County, Minnesota; and

WHEREAS, it is necessary the City Council call for a public hearing on the proposed vacation of this alley.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF WINDOM, MINNESOTA, AS FOLLOWS:

1. A public hearing to consider the proposed alley vacation, as set forth above, shall be held on Tuesday, July 1, 2025, in the Windom City Hall Council Chamber during the regular City Council Meeting which begins at 6:30 p.m.
2. The City Administrator is authorized and directed to cause a notice of hearing on the proposed alley vacation to be posted and published in the official newspaper for two weeks prior to the hearing; and to mail notice of the hearing to each property owner affected by the proposed vacation at least ten days before the hearing.

Adopted this 3rd day of June, 2025.

Hilary Mathis, Mayor

Attest: _____
Steven Nasby, City Administrator

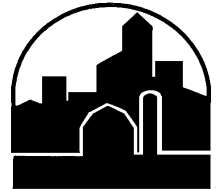


Date created: 5/29/2025

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Developed by  **SCHNEIDER**
GEOSPATIAL

ACTION ITEM



CITY OF WINDOM

444 9th Street

Windom, MN 56101

Phone: 507-831-6129

Fax: 507-831-6127

www.windom-mn.com

TO: City Council
FROM: Scott Peterson, Chief of Police
DATE: 06/03/2025
RE: Officer Hire
DEPT: Police
CONTACT: Scott Peterson, Chief of Police: scott.peterson@windompdmn.com

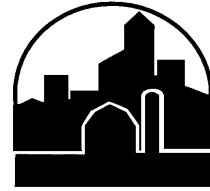
Recommendations/Options/Action Requested: It is my recommendation that Bryan Macario Rios be hired as a Windom Police Officer, pending successful passage of employment testing.

Issue Summary/Background: Bryan is a 2025 graduate of Minnesota West Community College's Law Enforcement Program. He was on the basketball team while in college. He is also a graduate of Windom Area Schools. He will be an excellent addition to our agency.

Fiscal Impact: This is a budgeted position.

Attachments

ACTION ITEM



CITY OF WINDOM

444 9th Street

Windom, MN 56101

Phone: 507-831-6129

Fax: 507-831-6127

www.windom-mn.com

TO: City Council
FROM: Tim Hogan, Recreation Director
DATE: June 3rd, 2025
RE: Seasonal Part Time
DEPT: Recreation
CONTACT: Tim Hogan 507-822-0514 (e-mail- tim.hogan@windommn.com)

Recommendations/Options/Action Requested

Staff recommends that the City Council take the following action regarding the rehiring of the following Recreation employees for 2025 season.

Recreation:

Mackenzi Meyeraan	Eaton Piotter	Layna Barfknecht	Eli Rothenberger
Ali Lund	Melinda Schunk	Eli Eichstadt	

Issue Summary/Background

The above list of employees would like to be hired by the recreation department for the Summer 2025.

Fiscal Impact

Money is budgeted to pay the wages of seasonal employees of the summer recreation season.

PAY ESTIMATE No. 15
CONSTRUCTION OF A GENERATION PLANT
CITY OF WINDOM ELECTRIC DEPARTMENT
DGR Project Number 425305

For Period From: 1/4/2025 To: 4/30/2025
Contractor: Wilcon Construction Services LLC
Bid Date: August 9, 2023



SUMMARY

VALUE OF WORK COMPLETED TO DATE \$5,467,719.48
LESS RETAINAGE...(\$100,000)..... \$100,000.00
TOTAL AMOUNT DUE INCLUDING THIS PAYMENT..... \$5,367,719.48
LESS ESTIMATES PREVIOUSLY APPROVED.....
 Pay Estimate No. 1..... \$218,220.30
 Pay Estimate No. 2..... \$265,352.04
 Pay Estimate No. 3..... \$164,064.76
 Pay Estimate No. 4..... \$140,030.00
 Pay Estimate No. 5..... \$818,756.17
 Pay Estimate No. 6..... \$640,015.00
 Pay Estimate No. 7..... \$735,836.75
 Pay Estimate No. 8..... \$450,844.35
 Pay Estimate No. 9..... \$510,921.45
 Pay Estimate No. 10..... \$704,094.31
 Pay Estimate No. 11..... \$310,356.89
 Pay Estimate No. 12..... \$194,122.24
 Pay Estimate No. 13..... \$28,500.00
 Pay Estimate No. 14..... \$172,690.22
TOTAL AMOUNT DUE THIS ESTIMATE..... \$13,915.00

ORIGINAL CONTRACT PRICE..... \$5,563,762.48
EXPECTED FINAL CONTRACT COST (w/C.O.s, Additions & Deletions)..... \$5,467,719.48
LESS TOTAL PAYMENTS, INCLUDING THIS PAYMENT..... \$5,367,719.48
EXPECTED CONTRACT BALANCE AFTER THIS PAYMENT..... \$100,000.00
% OF EXPECTED FINAL CONTRACT PRICE PAID, INCL. THIS PAYMENT..... 98%

The undersigned Contractor hereby certifies that payment has been made in full for all labor and materials incorporated in the project to date, in accordance with the terms of the Construction Contract.

By WILCON CONSTRUCTION SERVICES, LLC, Contractor

By John Hoffman Date 5.8.2025

CERTIFICATE

THE AMOUNT OF \$13,915.00 IS APPROVED FOR PAYMENT ACCORDING TO THE TERMS OF THE CONTRACT.

CITY OF WINDOM ELECTRIC DEPARTMENT, Owner

By _____
Title _____
Date _____

Utility Commission
Approved
5-22-25

DGR ENGINEERING, Engineer

By James Zio
Title Project Engineer
Date 5/8/2025

Unit No.	Name and Description of Construction Unit	No. of Units	UNIT PRICE				WORK COMPLETED TO DATE (Including this Pay Period)			WORK COMPLETED THIS PERIOD		
			Labor	Material	L & M	Ext. Price L & M	Units Comp.	% Comp.	Value of Comp. Work	Units Comp.	% Comp.	Value of Comp. Work
D1	Removal of the existing vehicle storage building above grade (as req'd)	1	\$ 25,912.00	\$ 12,088.00	\$ 38,000.00	\$ 38,000.00	1	100%	\$ 38,000.00			\$ -
D2	Removal of existing concrete, including vehicle storage slab and ftdns (cu. yd.) (refer to drawing S1)	320	\$ 65.87	\$ 65.87	\$ 131.74	\$ 42,156.80	320	100%	\$ 42,156.80			-
C1	Embankment Borrow (cu. yd.)	2,200	\$ 28.83	\$ 28.83	\$ 57.66	\$ 126,852.00	2,200	100%	\$ 126,852.00			-
C2	Building Subsoils Core-out & Disposal (cu. yd.)	1,880	\$ 22.65	\$ 22.65	\$ 45.30	\$ 85,164.00	1,880	100%	\$ 85,164.00			-
C3	12" Subgrade Preparation (sq. yd.)	620	\$ 2.94	\$ 2.94	\$ 5.88	\$ 3,645.60	620	100%	\$ 3,645.60			-
C4	Class 5 Base (tons)	100	\$ 17.65	\$ 17.65	\$ 35.30	\$ 3,530.00	100	100%	\$ 3,530.00			-
C5	7" PCC Surfacing (sq. yd.)	620	\$ 36.22	\$ 49.28	\$ 85.50	\$ 53,010.00	620	100%	\$ 53,010.00			-
C6	6" PCC Sidewalk (sq. yd.)	30	\$ 36.22	\$ 49.28	\$ 85.50	\$ 2,565.00	30	100%	\$ 2,565.00			-
C7	Landscaping Rock (tons)	15	\$ 103.00	\$ 103.00	\$ 206.00	\$ 3,090.00	15	100%	\$ 3,090.00			-
C8	Crushed Substation Rock (tons)	15	\$ 75.30	\$ 75.30	\$ 150.60	\$ 2,259.00	15	100%	\$ 2,259.00			-
C9	Pavement Removal (sq. yd.)	790	\$ 4.70	\$ 4.70	\$ 9.40	\$ 7,426.00	790	100%	\$ 7,426.00			-
C10	Sanitary Sewer Service (ln. ft.)	50	\$ 76.47	\$ 76.47	\$ 152.94	\$ 7,647.00	50	100%	\$ 7,647.00			-
C11	Roof Drainline (ln. ft.)	160	\$ 55.88	\$ 55.88	\$ 111.76	\$ 17,881.60	160	100%	\$ 17,881.60			-
C12	4" Perforated Subdrain (ln. ft.)	100	\$ 17.65	\$ 17.65	\$ 35.30	\$ 3,530.00	100	100%	\$ 3,530.00			-
C13	Sanitary Sewer Cleanout (ea.)	1	\$ 835.29	\$ 835.29	\$ 1,670.58	\$ 1,670.58	1	100%	\$ 1,670.58			-
C14	Storm Sewer Cleanout (ea.)	3	\$ 1,175.88	\$ 1,175.88	\$ 2,351.76	\$ 7,055.28	3	100%	\$ 7,055.28			-
C15	Connect to Existing Sanitary Sewer (ea.)	1	\$ 2,344.70	\$ 2,344.70	\$ 4,689.40	\$ 4,689.40	1	100%	\$ 4,689.40			-
C16	Connect to Existing Storm Sewer (ea.)	1	\$ 1,877.00	\$ 1,877.00	\$ 3,754.00	\$ 3,754.00	1	100%	\$ 3,754.00			-
C17	Pipe Bollard (ea.)	14	\$ 506.25	\$ 1,125.00	\$ 1,631.25	\$ 22,837.50	14	100%	\$ 22,837.50			-
C18	PCC Stairs with Railings (ea.)	1	\$ 5,760.00	\$ 5,850.00	\$ 11,610.00	\$ 11,610.00	1	100%	\$ 11,610.00			-
C19	Silt fence/wattles/rock socks (ln. ft.)	50	\$ 7.06	\$ 7.06	\$ 14.12	\$ 706.00	50	100%	\$ 706.00			-
C20	SWPPP management (ea.)	1	\$ 5,441.76	\$ 5,441.76	\$ 10,883.52	\$ 10,883.52	1	100%	\$ 10,883.52			-
C21	Seeding, Fertilizing and Mulching (as req.)	1	\$ 4,275.00	\$ 2,018.75	\$ 6,293.75	\$ 6,293.75	1	100%	\$ 6,293.75			-

PAY ESTIMATE No. 15

CONSTRUCTION OF A GENERATION PLANT
CITY OF WINDOM ELECTRIC DEPARTMENT
DGR Project Number 425305

For Period From: 1/4/2025 To: 4/30/2025
Contractor: Wilcon Construction Services LLC
Bid Date: August 9, 2023



Unit No.	Name and Description of Construction Unit	No. of Units	UNIT PRICE				WORK COMPLETED TO DATE (Including this Pay Period)			WORK COMPLETED THIS PERIOD		
			Labor	Material	L. & M	Ext. Price L & M	Units Comp.	% Comp.	Value of Comp. Work	Units Comp.	% Comp.	Value of Comp. Work
C22	Clearing and Grubbing (as req.)	1	\$ 735.30	\$ 735.30	\$ 1,470.60	\$ 1,470.60	1	100%	\$ 1,470.60			-
A1	Building envelope components (as req'd)	1	\$ 141,072.00	\$ 261,990.00	\$ 403,062.00	\$ 403,062.00	1	100%	\$ 403,062.00			-
A2	Interior components (as req'd)	1	\$ 375,172.00	\$ 202,015.00	\$ 577,187.00	\$ 577,187.00	1	100%	\$ 577,187.00			-
A3	Temporary Enclosure (as req'd)	1	\$ 14,117.00	\$ 9,822.00	\$ 23,939.00	\$ 23,939.00	1	100%	\$ 23,939.00			-
S1	Foundation, bldg footings, fdtn walls, trenches, slab, and engine fdtns (as req'd.)	1	\$ 26,065.00	\$ 26,065.00	\$ 52,130.00	\$ 52,130.00	1	100%	\$ 52,130.00			-
S2	Foundation, Transformer Manhole (as req'd)	1	\$ 26,065.00	\$ 26,065.00	\$ 52,130.00	\$ 52,130.00	1	100%	\$ 52,130.00			-
S3	Foundation, Exhaust Stacks (as req'd)	2	\$ 13,032.00	\$ 13,032.00	\$ 26,064.00	\$ 52,128.00	2	100%	\$ 52,128.00			-
S4	Trench covers and associated steel supports (as req'd)	2	\$ 13,032.00	\$ 13,032.00	\$ 26,064.00	\$ 52,128.00	2	100%	\$ 52,128.00			-
S5	Concrete masonry walls and masonry wall modification (as req'd)	1	\$ 34,100.00	\$ 34,100.00	\$ 68,200.00	\$ 68,200.00	1	100%	\$ 68,200.00			-
S6	Installation of the floor opening, hoist, and hoist support structure (as req'd)	1	\$ 8,823.00	\$ 12,352.00	\$ 21,175.00	\$ 21,175.00	1	100%	\$ 21,175.00			-
S7	Structural Steel and metal deck (as req'd)	1	\$ 241,334.00	\$ 606,373.00	\$ 847,707.00	\$ 847,707.00	1	100%	\$ 847,707.00			-
M1	Plumbing System (as req'd)	1	\$ 111,705.00	\$ 208,811.00	\$ 320,516.00	\$ 320,516.00	1	100%	\$ 320,516.00			-
M2	HVAC System, Office Area (as req'd)	1	\$ 87,799.00	\$ 154,176.00	\$ 241,975.00	\$ 241,975.00	1	100%	\$ 241,975.00			-
M3	Building Ventilation System, Generation Plant (as req'd)	1	\$ 40,000.00	\$ 467,694.00	\$ 507,694.00	\$ 507,694.00	1	100%	\$ 507,694.00			-
M4	Compressed Air System (as req'd)	1	\$ 15,588.00	\$ 38,235.00	\$ 53,823.00	\$ 53,823.00	1	100%	\$ 53,823.00			-
M5	Engine Cooling System (as req'd)	2	\$ 36,170.00	\$ 61,323.00	\$ 97,493.00	\$ 194,986.00	2	100%	\$ 194,986.00			-
M6	Engine Exhaust System (as req'd)	2	\$ 23,294.00	\$ 32,776.00	\$ 56,070.00	\$ 112,140.00	2	100%	\$ 112,140.00			-
M7	Fuel System (as req'd)	1	\$ 32,352.00	\$ 21,470.00	\$ 53,822.00	\$ 53,822.00	1	100%	\$ 53,822.00			-
M8	Urea System (as req'd)	1	\$ 19,505.00	\$ 26,176.00	\$ 45,681.00	\$ 45,681.00	1	100%	\$ 45,681.00			-
E1	Control Panel Modifications (as req'd)	1	\$ 3,529.00	\$ 8,824.00	\$ 12,353.00	\$ 12,353.00	1	100%	\$ 12,353.00			-
E2	Station service transformer installation (each)	1	\$ 22,059.00	\$ 20,588.00	\$ 42,647.00	\$ 42,647.00	1	100%	\$ 42,647.00			-
E3	Switchgear room electrical equipment (as req'd)	1	\$ 7,294.00	\$ 22,941.00	\$ 30,235.00	\$ 30,235.00	1	100%	\$ 30,235.00			-
E4	Generator room and roof electrical equipment (as req'd)	1	\$ 17,647.00	\$ 32,352.00	\$ 49,999.00	\$ 49,999.00	1	100%	\$ 49,999.00			-
E5	Existing generation plant modifications (as req'd)	1	\$ 5,882.00	\$ 5,647.00	\$ 11,529.00	\$ 11,529.00	1	100%	\$ 11,529.00			-

PAY ESTIMATE No. 15

CONSTRUCTION OF A GENERATION PLANT
CITY OF WINDOM ELECTRIC DEPARTMENT
DGR Project Number 425305

For Period From: 1/4/2025 To: 4/30/2025
Contractor: Wilcon Construction Services LLC
Bid Date: August 9, 2023



Unit No.	Name and Description of Construction Unit	No. of Units	UNIT PRICE				WORK COMPLETED TO DATE (Including this Pay Period)			WORK COMPLETED THIS PERIOD		
			Labor	Material	L & M	Ext. Price L & M	Units Comp.	% Comp.	Value of Comp. Work	Units Comp.	% Comp.	Value of Comp. Work
E6	Office building modifications (as req'd)	1	\$ 23,529.00	\$ 11,176.00	\$ 34,705.00	\$ 34,705.00	1	100%	\$ 34,705.00			-
E7	Substation fence modifications (as req'd)	1	\$ 5,294.00	\$ 8,235.00	\$ 13,529.00	\$ 13,529.00	1	100%	\$ 13,529.00			-
E8	Generation plant lighting and power (as req'd)	1	\$ 66,176.00	\$ 34,000.00	\$ 100,176.00	\$ 100,176.00	1	100%	\$ 100,176.00			-
E9	Cable tray additions (as req'd)	1	\$ 52,941.00	\$ 26,471.00	\$ 79,412.00	\$ 79,412.00	1	100%	\$ 79,412.00			-
E10	Grounding additions (as req'd)	1	\$ 20,588.00	\$ 10,118.00	\$ 30,706.00	\$ 30,706.00	1	100%	\$ 30,706.00			-
E11	Neutral grounding reactors (each)	2	\$ 7,353.00	\$ 16,706.00	\$ 24,059.00	\$ 48,118.00	2	100%	\$ 48,118.00			-
E12	Generator power cable 15 kV (3) 1/0 AWG Cu. (ft.)	380	\$ 12.35	\$ 42.35	\$ 54.70	\$ 20,786.00	380	100%	\$ 20,786.00			-
E13	Generator neutral cable 15 kV (1) 1/0 AWG Cu. (ft.)	50	\$ 10.00	\$ 22.65	\$ 32.65	\$ 1,632.50	50	100%	\$ 1,632.50			-
E14	Generator neutral cable 600 V (1) 1/0 AWG Cu. (ft.)	360	\$ 5.60	\$ 22.65	\$ 28.25	\$ 10,170.00	360	100%	\$ 10,170.00			-
E15	Primary station service cable, 15 kV, (3) 1/0 Str. Al. (ft.)	210	\$ 16.18	\$ 47.35	\$ 63.53	\$ 13,341.30	210	100%	\$ 13,341.30			-
E16	Secondary station service cable, 600 V, (4) #350 Str. Cu. (ft.)	150	\$ 17.65	\$ 48.82	\$ 66.47	\$ 9,970.50	150	100%	\$ 9,970.50			-
E17	Secondary station service cable, 600 V, (4) #4/0 Str. Cu. (ft.)	75	\$ 16.47	\$ 46.77	\$ 63.24	\$ 4,743.00	75	100%	\$ 4,743.00			-
E18	(4) Conductor #4/0, 4/C-4/0 (ft.)	60	\$ 16.47	\$ 46.77	\$ 63.24	\$ 3,794.40	60	100%	\$ 3,794.40			-
E19	(4) Conductor #2/0, 4/C-2/0 (ft.)	60	\$ 14.12	\$ 43.00	\$ 57.12	\$ 3,427.20	60	100%	\$ 3,427.20			-
E20	(4) Conductor #1/0, 4/C-1/0 (ft.)	60	\$ 12.94	\$ 41.00	\$ 53.94	\$ 3,236.40	60	100%	\$ 3,236.40			-
E21	(4) Conductor #2, 4/C-2 VFD (ft.)	700	\$ 7.06	\$ 14.71	\$ 21.77	\$ 15,239.00	700	100%	\$ 15,239.00			-
E22	(4) Conductor #4, 4/C-4 (ft.)	260	\$ 5.88	\$ 17.35	\$ 23.23	\$ 6,039.80	260	100%	\$ 6,039.80			-
E23	(4) Conductor #4, 4/C-4 VFD (ft.)	380	\$ 5.88	\$ 17.35	\$ 23.23	\$ 8,827.40	380	100%	\$ 8,827.40			-
E24	(4) Conductor #6, 4/C-6 (ft.)	120	\$ 5.88	\$ 16.30	\$ 22.18	\$ 2,661.60	120	100%	\$ 2,661.60			-
E25	(4) Conductor #6, 4/C-6 VFD (ft.)	640	\$ 5.88	\$ 16.30	\$ 22.18	\$ 14,195.20	640	100%	\$ 14,195.20			-
E26	(2) Conductor #8, 2/C-8 (ft.)	170	\$ 3.53	\$ 15.00	\$ 18.53	\$ 3,150.10	170	100%	\$ 3,150.10			-
E27	(4) Conductor #8, 4/C-8 (ft.)	215	\$ 4.71	\$ 15.00	\$ 19.71	\$ 4,237.65	215	100%	\$ 4,237.65			-
E28	(2) Conductor #12, 2/C-12 (ft.)	680	\$ 3.53	\$ 12.00	\$ 15.53	\$ 10,560.40	680	100%	\$ 10,560.40			-
E29	(3) Conductor #12, 3/C-12 (ft.)	5,685	\$ 3.53	\$ 14.71	\$ 18.24	\$ 103,694.40	5,685	100%	\$ 103,694.40			-

PAY ESTIMATE No. 15
 CONSTRUCTION OF A GENERATION PLANT
 CITY OF WINDOM ELECTRIC DEPARTMENT
 DGR Project Number 425305

For Period From: 1/4/2025 To: 4/30/2025
 Contractor: Wilcon Construction Services LLC
 Bid Date: August 9, 2023



Unit No.	Name and Description of Construction Unit	No. of Units	UNIT PRICE				WORK COMPLETED TO DATE (Including this Pay Period)			WORK COMPLETED THIS PERIOD		
			Labor	Material	L & M	Ext. Price L & M	Units Comp.	% Comp.	Value of Comp. Work	Units Comp.	% Comp.	Value of Comp. Work
E30	(4) Conductor #12, 4/C-12 (ft.)	450	\$ 4.71	\$ 16.71	\$ 21.42	\$ 9,639.00	450	100%	\$ 9,639.00			-
E31	(2) Conductor #14, 2/C-14 (ft.)	3,810	\$ 2.36	\$ 12.06	\$ 14.42	\$ 54,940.20	3,810	100%	\$ 54,940.20			-
E32	(12) Conductor #14, 12/C-14 (ft.)	1,420	\$ 8.24	\$ 12.06	\$ 20.30	\$ 28,826.00	1,420	100%	\$ 28,826.00			-
E33	(2) Conductor #16 Shielded, 2/C-16S (ft.)	780	\$ 2.36	\$ 9.65	\$ 12.01	\$ 9,367.80	780	100%	\$ 9,367.80			-
E34	(3) Conductor #16 Shielded, 3/C-16S (ft.)	640	\$ 2.95	\$ 3.35	\$ 6.30	\$ 4,032.00	640	100%	\$ 4,032.00			-
E35	Cat 6 cables (as req'd)	1	\$ 206.00	\$ 2,530.00	\$ 2,736.00	\$ 2,736.00	1	100%	\$ 2,736.00			-
G1	General conditions (as req'd)	1	\$ 438,812.00		\$ 438,812.00	\$ 438,812.00	1	100%	\$ 438,812.00			-
G2	Mobilization (as req'd)	1	\$ 74,143.00		\$ 74,143.00	\$ 74,143.00	1	100%	\$ 74,143.00			-
G3	General construction allowance (as req'd.)	1	\$ 100,000.00		\$ 100,000.00	\$ 100,000.00	0.04	4%	\$ 3,957.00	0.14	14%	13,915.00
TOTAL CONTRACT PRICE:						<u>\$5,563,762.48</u>	TOTAL TO DATE:			CONTRACT TOTAL THIS PERIOD: <u>\$ 13,915.00</u>		